

## STREATOR PUBLIC LIBRARY

Board Minutes  
October 15, 2019

President Dave Reed called the October meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Theresa Lukach, Ellen Park, Dave Reed, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Spencer Lawrence and Ellen Vogel were absent.

### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the October board meeting. Motion by Ed Brozak to accept the minutes as presented. Seconded by Ellen Park. Motion passed by voice vote.

Secretary Farero presented the minutes of the October 9<sup>th</sup> special board meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

### FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

Director Maxwell presented the board with the schedule of payments to Northern Illinois Gas. This explained the two large gas bills paid in August.

Theresa Lukach reported the Endres Endowment is valued at \$100,627.85.

No bills were presented for payment.

### CORRESPONDENCE

There was no correspondence presented.

### LIBRARY DIRECTOR'S REPORT

The library has passed the annual fire inspection.

Melvin Plumbing is scheduled to inspect the boiler and turn it on for the winter.

The Friends of the Streator Public Library will be giving out books for the Downtown Trick or Treat on October 26<sup>th</sup>. Grant Street Grocery has donated 70 cases of water to be given out.

Director Maxwell will be attending the IIA Annual Conference on October 22.

The library has received \$17,137.50 from the 2019 Per Capita Grant. President Reed has agreed to do view the training video required for the 2020 Per Capita Grant.

Georgia Zito has resigned and Tiffany Webster has personal demands that makes it difficult to schedule hours. Director Maxwell is in the process of interviewing replacements.

Director Maxwell is recommending that the library change the security coverage from Fecik Electric to Getz to save approximately \$400+ a year. Motion by Gary Wheeler to change our security coverage to Getz. Seconded by Ellen Park. Motion passed by voice vote.

## PRESIDENT'S REPORT

President Reed reminded the board that he will be setting up meetings with the committees to plan for a spring referendum.

## COMMITTEE REPORTS

### Building and Grounds Committee

Bidding on the masonry work on the library was opened on October 10 and will close on October 22. The library has had four requests for bid packets.

## UNFINISHED BUSINESS

An estimate of \$13,500 for roof repairs was received. Director Maxwell asked Gary Wheeler to send her copies of the picture he took of the roof.

No work has been done on the meeting room since late summer.

## NEW BUSINESS

Bidding on the masonry work on the library will be completed on October 22.

There being no other business, the meeting was adjourned at 5:22 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary