

STREATOR PUBLIC LIBRARY
Board Minutes
May 16, 2023

President David Reed called the May meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Gloria Gubbels, Spencer Lawrence, David Reed, Gayle Russell, and Gary Wheeler.

Absent were board members Tim Geary, Darcy Mollo, and Ellen Vogel.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the April meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Gayle Russell. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending April 30, 2023 prepared by Lauterbach & Amen was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

Director Maxwell read correspondence she received from Farm Ridge Township. The group thanked the Streator Public Library for investigating the possibility of an intergovernmental contract between Farm Ridge Township and the Streator Public Library. Since such an agreement is not legally possible, Farm Ridge Township wishes to continue as a non-residential card holder with the Streator Public Library. Farm Ridge Township will continue to support the Streator Public Library's Summer Reading Program with an annual donation.

LIBRARY DIRECTOR'S REPORT

The new color copier will be installed on May 25, 2023. Training for the staff will occur at that time.

A new button has been ordered to replace the damaged elevator button.

On Saturday April 29th, Friends of the Streator Public Library sold May Baskets. The fund raiser was a success. Proceeds will go to support various projects at the library.

Director Maxwell attended the quarterly meeting of PrairieCat. Annual fees were voted on. All members of Systems are to participate in Illinois E-Read program.

The monthly staff meeting held in early May covered a variety of items including the kick off for the Summer Reading Program, a 120th Anniversary Reception, and staff cleaning requests.

Parma should be coming the first week in June to begin the restoration of the murals located in the library dome. Board member Gary Wheeler suggested that a date for celebrating the dome restoration be set as soon as Parma can provide the library with a time line for completion of their faze of the project.

It is a strong possibility that the problem with the automatic opener related to the back door is due to storm damage. Director Maxwell is to contact the library's insurance provided to see if the repair to the door is covered by our insurance.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Building and Grounds/ The committee is working on the inside step problem with the city engineer.

Financial/ The committee will be reviewing designated and undesignated funds. The intent is to make clear how each fund can be used.

The board gave a big thank you to Spencer Lawrence and Gary Wheeler on the work they did in drafting a policy for future endowment funds.

UNFINISHED BUSINESS

Work related to restoration of the dome and murals is ahead of schedule. Parma is planning to be at the library the first week in June to begin the restoration on the murals.

The glass to be installed just below the skylight should be shipped soon.

NEW BUSINESS

A new electrical panel has been installed. This panel was needed to handle the lighting related to the restoration project.

A new electrical panel for the other side of the building is needed. Director Maxwell is to obtain bids for this work.

There being no other business, the meeting was adjourned at 5:17 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary