

STREATOR PUBLIC LIBRARY

Board Minutes

May 17, 2022

President David Reed called the May meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Darcy Mollo, David Reed, Gail Russell, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Spencer Lawrence and Ellen Vogel were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the April meeting. Motion by Darcy Mollo to accept the minutes as presented. Seconded by Tim Geary. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending April 30, 2022 prepared by Lauterbach & Amen was presented. Motion by Tim Geary to accept the report. Seconded by Gail Russell. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented

LIBRARY DIRECTOR'S REPORT

Proud Electric and Construction will begin work on the staff breakroom in May.

Dell has provided the Window 11 license for the last new computer.

No smoking signs are ordered for the entrances to the library. There is to be no smoking by the front entrance.

To date, the library has not received statistical information requested from Google.

A Hot Spot has been purchased for use in the library's outreach programs. A service plan was purchased from Mobil Beacon for \$120 per year.

The library survey has been removed from the library's website as of May 15, 2022.

The library has subscribed to Naeir, a clearinghouse for free and discounted merchandise.

Director Maxwell attended the quarterly Omni meeting and the PrairieCat quarterly system meeting

Streator Unlimited is bringing a group of clients to the library weekly.

The faucet in the men's restroom has been upgraded to a sensor faucet.

PRESIDENT'S REPORT

There was no report given.

COMMITTEE REPORTS

Building and Grounds/ The flower bed at the back door is being planted.

Financial/ no report

Policy/ suggested updates to the bylaws were presented and a recommendation for paid

Holidays for the staff was suggested.

Fundraising/ no report

Survey Group/ information will be presented at the June meeting

UNFINISHED BUSINESS

The part for the boiler is still on back order.

The stair treads are still not closed. Director Maxwell is contacting an individual about doing this work.

NEW BUSINESS

Motion by Tim Geary to follow the recommendations of the Policy Committee's updates to the library bylaws. Seconded by Gloria Gubbels. Motion passed by voice vote.

Motion by Darcy Mollo to designate July 4th, Labor Day, Thanksgiving Day, Christmas Day and New Year's Day as paid holidays for all staff members. Seconded by Tim Geary. Motion passed by voice vote.

The board authorized the replacement of all the remaining restroom faucets to sensor faucets.

There being no other business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary