

STREATOR PUBLIC LIBRARY
Board Meeting
September 19, 2023

President David Reed called the September meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Spencer Lawrence, Darcy Mollo, David Reed, Gayle Russell, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

Board member Gloria Gubbels was absent.

President David Reed administered the oath of office to new board member Sandra Austin.

SECRETARY'S REPORT

Secretary Jane Farero presented the minutes of the August board meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending August 31, 2023 prepared by Lauterbach & Amen was presented. Motion by Spencer Lawrence to accept the report as presented. Seconded by Darcy Mollo. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence to present.

LIBRARY DIRECTOR'S REPORT

The library has agreed to participate in the Chamber of Commerce's Poker Walk.

The third and final story walk for the Department of Agriculture Grant has been posted at Spring Lake.

Friends of the Library has replanted the two large urns at the front of the library.

Director Maxwell will be attending the PrairieCat quarterly meeting at Senica's Oak Ridge Golf Club.

Oosterbaam has completed the trim painting around the murals.

Proud Electric has submitted a quote for the skylight opaque film covering.

John Pomeranke has established a time to adjust the table given by the Soderstrum group.

A staff meeting was held and a variety of items were covered including library card sign up, In Service Day, and returning to the charge desk.

Director Maxwell did not have the statistics on the Summer Reading Program available for the board but will have them for the October board meeting.

PRESIDENT'S REPORT

There was no report from the president.

COMMITTEE REPORTS

Building & Grounds/ Chairman Gary Wheeler asked for a line item in the next year's budget for Restoration. This would cover such items as repair of the ledge where decking for the restoration grant rested. The approximate cost of refinishing the stairs from the second floor is approximately \$16,000. The library needs to look for a well-qualified maintenance person to replace the staff member who has quit.

Finance/ Chairman Spencer Lawrence questioned why the designated funds money was not available in the financial report as he requested. Director Maxwell is to contact the accountant with this information.

Policy Committee/ Chairperson Jane Farero informed the board that Cards for Kids and the Disabled Veterans' Card are now covered by law. Board members were given copies of the committee's recommendation for a Patrons Code of Conduct Policy. This policy will be voted on at the October meeting.

Fund Raising/ Ellen Vogel informed the board that letters were ready to go to last year's sponsors of the Mini Golf Fund Raiser about sponsoring the fund raiser for 2024.

UNFINISHED BUSINESS

The back door security camera has not been installed. Director Maxwell told the board that this will be taken care of by the October meeting.

Director Maxwell and her staff have taken over the set up for the Open House for the Dome Restoration completion. The Open House will be on Saturday, September 23. The plaque with major donors' names has been ordered. It is doubtful that it will be at the library in time for the Open House.

NEW BUSINESS

Cards for Kids is now covered under Public Act 102-0843. Any child under the age of 18 who is not served by a library may obtain a library card at no cost. Libraries do have the option of participating in the program or not. Motion by Gary Wheeler to participate in the Cards for Kids Program. Seconded by Spencer Lawrence. Motion passed by voice vote.

Motion by Spencer Lawrence to offer a Non Resident Subscription Card at an annual fee of \$55. Seconded by Gary Wheeler. Motion passed by voice vote.

Disabled Veterans are entitled to a library card without fees under Public Act 23III.ADM.Code 3050.60.

Motion by Ellen Vogel to accept the Unattended Children Policy recommended by the Policy Committee at the August board meeting. Seconded by Spencer Lawrence. Motion passed by voice vote.

Accounting report of Restoration Project funds show that we are over budget. A more detailed accounting should be available at the October meeting'

There were no questions on Chapters 4-6/Serving the Public. Next month Chapters 7-9.

The Annual Library Board Trustees Workshop will be October 9, 2023 from 9 til noon.

There being no other business, the meeting was adjourned at 5:25.

Respectfully submitted;

Jane Wreith Farero

