

## STREATOR PUBLIC LIBRARY

Board Minutes  
January 16, 2024

President David Reed called the January meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Sandy Austin, Jane Farero, Gloria Gubbels, Darcy Mollo, David Reed, Ellen Vogel, and Gary Wheeler.

Board members Spencer Lawrence and Gail Russell were absent. Library Director Cynthia Maxwell was also absent.

### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the December board meeting. Motion by Darcy Mollo to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

### FINANCIAL REPORTS

The financial report ending December 31, 2023 prepared by Lauterbach & Amen was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Sandy Austin. Motion passed by voice vote.

No bills were presented for payment.

### CORRESPONDENCE

President Reed read a note from Mr. & Mrs. Glenn Ricca wishing the library well at their fund raiser on January 20, 2024 and included a donation to the event.

### LIBRARY DIRECTOR'S REPORT

Director Maxwell is working on the Illinois Public Library Annual Report.

The library has received donations of video games which have been added to the library collection. Additional games are being purchased to expand the library's collection. The games are available for programs presented at the library. The games are also available for check out by library patrons.

Seeds have been ordered for The Seed Library. Master Gardener Julia Barickman will prep the seeds for the collection.

Nichole Close is now Head of the Patrons' Services Department and Tiffany Webster is now Head of the Outreach Services Department. Melissa Badger has completed her LTA (Library Technical Assistant) Certification and has been promoted to Administrative Assistant. Staff member Hannah Rathbun has completed her barcoding training.

The staff is now working on the 2024 Sexual Harassment Training.

There was no staff meeting in December. Director Maxwell did staff reviews during the month of December.

Administrative Assistant Melissa Badger explained the reference numbers at the bottom of Director Maxwell's report.

## PRESIDENT'S REPORT

No report was presented.

## COMMITTEE REPORTS

Building and Grounds/ Concerns about the minimum amount of snow removal done on the sidewalks and the area outside the back door of the library were discussed. Gary Wheeler is going to check on the cost of having a company do the snow removal at the library. President Reed will check to see if the City of Streator Public Works could do snow removal at the library. Motion by Gary Wheeler to replace the current lighting below the dome with more appropriate lighting fixtures before any restoration is begun on the ledge below said lighting. Seconded by Gloria Gubbels. Motion passed by voice vote.

Finance/ No report

Policy/ The committee presented the updated Internet and Computer Policy. Motion by Gary Wheeler to accept the updated policy. Seconded by Ellen Vogel. Motion passed by voice vote.

Fund Raising/ The Gala for the sponsors of the Mini Golf Event will be held on Friday night January 19 from 7-9p.m.

## EXECUTIVE SESSION

Motion by Gary Wheeler to move to Executive Session to review staff compensation granted at the December board meeting. Seconded by Ellen Vogel. Motion passed by voice vote.

The board entered Executive Session at 5:29 p.m.

The board returned to regular session at 5:55 p.m.

## UNFINISHED BUSINESS

The beam needed to repair the inside front stairs is here. Vissering Construction will be responsible for the complete project repairs.

## NEW BUSINESS

The Fund Raising Committee will be setting up for the mini golf event on Thursday afternoon. Sponsors will be able to decorate at that time.

Motion by Gary Wheeler to adjust Melissa Badger's compensation for 2024 to \$17.25 per hour. Seconded by Ellen Vogel. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted

Jane Wreith Farero  
Board Secretary