

STREATOR PUBLIC LIBRARY
Board Minutes
September 20, 2022

President David Reed called the September meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Darcy Mollo, David Reed, Gail Russell and Ellen Vogel and Library Director Cynthia Maxwell.

Board members Spencer Lawrence and Gary Wheeler were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the August meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending August 31, 2022 prepared by Lauterback & Amen was presented. Motion by Darcy Mollo to accept the report as presented. Seconded by Gail Russell. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

The annual Back Flow inspection has been scheduled for September.

The disposal of all authorized documents has been completed.

The flag has been replaced. The library purchased a second flag to have on hand.

A FOIA request was received for police reports related to the library. The party was informed that the library does not have access to those records.

The paper work has been completed for Direct Deposit of staff's payroll checks.

The library has received the check for the Per Capita Grant. This year's amount was \$18,437.50.

As an outreach event, the library will have a table at Pluto Fest on September 24th.

Director Maxwell received an email from the SAT Grant requesting a choice of three possible start dates. November 1, 2022 was the date chosen.

An incident of a threatening nature by a library patron was reported to the police. The individual left the library at that time. Should there be a repeat of such an incident the police will be called and the patron will be banned from the library.

The online auction had been suspended.

The cameras for the front and back door have not yet been ordered.

The summer reading report has not been completed but will be available at the October board meeting.

PRESIDENT'S REPORT

President Reed presented each board member with contact information of all board members and the library director. Committee assignments were also distributed.

COMMITTEE REPORTS

Building and Grounds/ No report given

Financial / The committee continues to work on establishing policies related to finance. They will pass their recommendations to the Policy Committee. The Policy Committee will review them and then make a recommendation to the board for approval.

Fund Raising / Letters have been mailed to approximately 100 potential sponsors about the Mini Golf Fundraiser to be held in January of 2023. The committee continues to work on building the components for the golf course. The next work date will be October 9 from 11 to 2.

UNFINISHED BUSINESS

Diversified Sheet Metal will be doing a final inspection of their work before turning on the heat for the winter.

The library is still waiting for a picture of Reuben Soderstrom for over the mantel in the meeting room.

NEW BUSINESS

There were no questions on Chapters 11 &12 of Serving the Public 4.0.

Motion by Darcy Mollo that the library join the Streator Chamber of Commerce at a cost of \$115 a year. Seconded by Gail Russell. Motion passed by voice vote.

The Annual Library Board Workshop will be on October 22, 2022 from 9 to 12 a.m.

The Nominating Committee recommended the following slate of officers for 2022 to 2024: President David Reed, Vice President Ellen Vogel, Secretary Jane Farero, and Financial Officer Spencer Lawrence. Nominations were opened to the floor. There were no nominations from the floor. Motion by Darcy Mollo to have the board secretary cast a unanimous vote for the slate of officers recommended by the Nominating Committee. Seconded by Tim Geary. Motion passed by voice vote.

Motion by Jane Farero to continue nonresident subscription fees at \$55 per year for 2023. Seconded by Ellen Vogel. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary

Board member Ellen Vogel was congratulated on being chosen this year's recipient of the Maxine Wargo Award for volunteerism.