

STREATOR PUBLIC LIBRARY

Board Minutes

August 17, 2021

President Dave Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Gloria Gubbels, Spencer Lawrence, Ellen Park, Dave Reed, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

Board member Ed Brozak was absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the July meeting. Motion by Ellen Vogel to accept the minutes with one spelling correction. Seconded by Gary Wheeler. Motion passed by voice vote.

FINANCIAL REPORTS

The monthly financial report prepared by Lauterbach & Amen was presented. Motion by Gary Wheeler to accept the report. Seconded by Spencer Lawrence. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

No correspondence was presented.

LIBRARY DIRECTOR'S REPORT

The entrance lights have been repaired by Sandy Electric.

The annual fire inspection has been completed.

An in-house counting system for off grid library material use has been established.

Email communication has been established with the Library Book Club.

Ashley Meiners coordinated the library's participation in the 4th of July parade.

The library is in the process of obtaining two items for The Library of Things; a wheelchair and a walker. Director Maxwell will be investigating the necessity of a disclaimer on liability for these items.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Building and Grounds: No second quote for the work on the Back Flow Valve was available. There is a strong possibility that the material covering the stairs and the balcony contain asbestos. This will need to be addressed before the stair tread can be opened for inspection.

Finance: A CD will come due in September at SOCU. These funds will be transferred to the checking account so the money will be easily available for the bond payment in December.

Fundraising: There is approximately \$139,000 in the Matching Grant Fund.

UNFINISHED BUSINESS

There are still items in the meeting room which will not be finished by the dedication of the room on July 5th.

The library is still looking for bids for the repair of the ceiling in the staff breakroom.

Action on the replacement of the Back Flow Valve was tabled until the September meeting.

Review of possible grants for the restoration of the 3 murals needs to be addressed. President Reed and Gary Wheeler are to discuss options with Director Maxwell.

Dedication of the Reuben G. Soderstrom Seminar Room will take place on September 5, 2021 at 2:00 p.m. An Open House for the meeting room will be held on Saturday September 11, 2021.

NEW BUSINESS

Serving Our Public, Chapter 11 and 12 were reviewed. Questions by board members were discussed.

Due to population change it is necessary to adjust the amount of our subscription fee. Motion by Spencer Lawrence to raise the library's subscription fee to \$55. Seconded by Gloria Gubbels. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary