

STREATOR PUBLIC LIBRARY  
Board Minutes  
March 15, 2022

President David Reed called the March meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Darcy Mollo, David Reed, Gail Russell, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

Board Members Gloria Gubbels and Spencer Lawrence were absent.

#### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the February meeting. Motion by Gary Wheeler to accept the minutes as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

#### FINANCIAL REPORTS

The financial report ending February 28, 2022 prepared by Lauterbach & Amen was presented. Motion by Ellen Vogel to accept the report as presented. Seconded by Darcy Mollo. Motion passed by voice vote.

No outstanding bills were presented for payment.

#### CORRESPONDENCE

A donation of \$200 was given in memory of Clinton Quaka by his family.

#### LIBRARY DIRECTOR'S REPORT

The malfunction of the air handler in the west wing has been addressed by Diversified Sheet Metal. The necessary part has been ordered at a cost of \$1300 and will be installed as soon as it arrives.

Masks are no longer required in the library. Masks, however, are still recommended.

Mr. Oliver has removed the treads on the inside south front stair as requested by city engineer Jeremy Palm. It appears the support beam below the stairs does not have adequate support. To get a clear view of the problem, it will be necessary to remove the plaster and lathe below this area. The city engineer will be returning to the library on March 16 to view the area and make a recommendation of what needs to be done.

Touchless soap dispensers have been installed by Melvin Heating and Plumbing in the public restrooms.

#### PRESIDENT'S REPORT

No report was given.

#### COMMITTEE REPORTS

Building and Grounds Committee/ no report

Finance Committee/ no report

Fund Raising Committee/ The Committee presented a video showing Mini Golf in the Library which has been used as a fund raiser by many libraries. President Reed and committee members Ellen Vogel, Gloria Gubbels, and Darcy Mollo will be going to the Yorkville Public

Library on April 3 to observe their Mini Golf Fund Raiser. Motion by Darcy Mollo to begin planning a Mini Golf Fund Raiser for January 2023. Seconded by Gary Wheeler. Motion passed by voice vote.

Survey Group/ Information on the library survey has been posted on Face Book. Copies of the survey have been distributed to the schools in the area and copies have also been placed in a variety of locations throughout the city.

#### UNFINISHED BUSINESS

President Reed will send a letter to Dr. Carl Soderstrom with some questions about the completion of the Soderstrom Room.

The library is still looking for someone to complete the staff breakroom work.

On March 16 the city engineer will be returning to the library to obtain more information about the problem with the inside front stairs.

#### NEW BUSINESS

It is now necessary for library trustees to review Serving the Public 4.0 each year. In April the board will be reviewing Chapters 1 and 2. If board members have questions, please send the questions to Director Maxwell before the April meeting.

There being no other business, the meeting was adjourned at 5:50.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary