

STREATOR PUBLIC LIBRARY

Board Minutes

March 21, 2023

President David Reed called the March meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Darcy Mollo, David Reed, Gayle Russell, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Tim Geary, Gloria Gubbels, and Spencer Lawrence were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the February meeting. Motion by Darcy Mollo to accept the minutes as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending February 28, 2023 prepared by Lauterback & Amen was presented. Motion by Ellen Vogel to accept the report as presented. Seconded by Gayle Russell. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

No correspondence was presented.

LIBRARY DIRECTOR'S REPORT

A patron donated concert tickets to the library. The tickets were raffled.

The library has received approval from the city to do a story walk at Spring Lake from May to September. This will be done in cooperation with the Department of Agriculture.

The roof on the east wing of the original library building has multiple leaks. Roofers have been contacted for quotes on any necessary repairs. It is possible the entire roof of the original building will need to be replaced.

Three staff members are registered to attend the C2E2 Conference in Chicago on Friday, March 31, 2023.

The lawyer's office in the basement has been cleared. All that remains in the room is the lawyer's desk. Research will be done on the desk and its owner before any action is taken about removing the desk.

The monthly staff meeting was held. Items discussed included the Vega catalog platform as well as a review of the Kids Care Act and the Disabled Vets Act.

To date, no cameras have been installed at the back door.

PRESIDENT'S REPORT

No report was presented.

COMMITTEE REPORTS

Building and Grounds / Chairperson Gary Wheeler recommended that the contractor that did the tuck pointing on the building a few years ago be notified of the problem on the south side of the library.

Financial / President Reed is still trying to reach Attorney Phil Lenzeni. The library needs answers to some questions about the Endowment Policy and the Farm Ridge Township Agreement.

Fund Raising / The committee has reviewed the Mini Golf Fund Raiser and has noted adjustments and possible changes when doing this fund raiser in 2024.

UNFINISHED BUSINESS

The proposed contract between Farm Ridge Township and the Streator Public Library will be forwarded to RAILS for review.

The back door is repaired for now.

Proud Construction has finished with the electrical work that needs to be done at this time. The plasterers will be beginning their phase of the restoration project on April 1.

NEW BUSINESS

A work order is being presented to include the framing of the old skylight area of the dome. Director Maxwell requested approval of a glass insert to be added to replicate the look of the original skylight. Cost of this glass insert is \$5,500. Motion by Jane Farero for the library to cover the cost of a glass insert to replicate the look of the original skylight. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Gary Wheeler to allow Director Maxwell to approve a bid for the replacement of the roof on the original building as long as the bid is below \$35,000. Seconded by Gayle Russell. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary