

STREATOR PUBLIC LIBRARY
Board Minutes
May 21, 2024

President David Reed called the May meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Sandy Austin, Jane Farero, Darcy Mollo, David Reed, Jack Schuler, Ellen Vogel, and Gary Wheeler and Interim Director Melissa Badger.

Board members Spencer Lawrence and Gail Russel were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the April meeting. Motion by Gary Wheeler to accept the minutes as presented. Seconded by Darcy Mollo. Motion passed by voice vote.

Secretary Farero presented the minutes of the special board meeting held on May 14, 2024. Motion by Darcy Mollo to accept the minutes as presented. Seconded by Sandy Austin. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending April 30, 2024 prepared by Lauterbach & Amen was presented. Motion by Ellen Vogel to accept the report as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

Interim Director Badger attended the May 3, 2024 meeting of Caffeinate and Connect. Five local businesses expressed interest in coordinating with the library to present educational programs.

The Chamber of Commerce is sponsoring a fundraiser on September 7th that will benefit the library as well as the Chamber.

Interim Director Badger attended the PrairieCat Delegates Assembly on April 24, 2024.

Three staff members attended the Illinois Library Association Reaching Forward and C2E2 Professional Development programs.

Friends of the Library has donated \$1200 for Summer Reading prizes.

Interim Director Badger met with the auditor on April 19th.

Financial Officer Spencer Lawrence and Mrs. Badger transferred the funds from the Mini Golf Fund Raiser from the general fund to the designated funds account on April 19th.

The Debit Card Ledger is available for board member review.

Plans have been completed for the Summer Reading Program.

Tiffany Webster conducted four 3rd grade library tours totaling 120 children and 15 adults.

Interim Director Badger is now a certified Notary Public.

Completed FOIA/Emergency Plan/Policy binders are available at the front desk and in the director's office.

The library's website is now FOIA and ADA compliant.

PRESIDENT'S REPORT

President Reed will be giving a presentation on the Poundstone Flag on July 12, 2024 at 5:30 p.m.

COMMITTEE REPORTS

Building & Grounds/ The committee has done a walk around the outside of the building to assess and prioritize projects to be completed.

Finance/ No report presented.

Policy/ The committee presented a revised Borrower's Policy.

Motion by Ellen Vogel to move to executive session to discuss personnel. Seconded by Gary Wheeler. Motion passed by voice vote.

EXECUTIVE SESSION

The board entered executive session at 5:00 p.m.

The board returned to regular session at 5:39 p.m.

UNFINISHED BUSINESS

Motion by Gary Wheeler to offer Melissa Badger the position of Library Director of the Streator Public Library. Seconded by Ellen Vogel. Motion passed by unanimous vote.

Motion by Sandy Austin to offer Director Badger an annual salary of \$48,000 plus a benefit package which includes health insurance and retirement benefits. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Ellen Vogel to approve the Borrower's Policy recommended by the Policy Committee. Seconded by Jack Schular. Motion passed by voice vote.

NEW BUSINESS

Motion by Gary Wheeler to use money from the Mini Golf Fund Raiser to pay for the buses to transport 3rd grade students to their annual library tour. Seconded by Sandy Austin. Motion passed by voice vote.

Interim Director Badger is waiting to hear from Proud Electric about the replacement of the lights above the charge desk. The plaster work cannot be done until the lights are in place.

There being no other business, the meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary