

## STREATOR PUBLIC LIBRARY

### Board Minutes

February 21, 2023

President David Reed called the February meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Darcy Mollo, David Reed, Gayle Russell, Ellen Vogel and Gary Wheeler and Library Director Cynthia Maxwell. Board member Spencer Lawrence was absent.

#### GUESTS

Members of the Farm Ridge Township Library Group were present. They presented an agreement to be considered which would enable Streator Public Library to supply library services to Farm Ridge Township residents. Library Director Maxwell and the Farm Ridge Township representatives will meet next week to develop a final contract for such services to be presented at the March board meeting.

#### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the January meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

#### FINANCIAL REPORTS

The financial report ending January 31, 2023 prepared by Lauterback & Amen was presented. Motion by Gary Wheeler to accept the report. Seconded by Darcy Mollo. Motion passed by voice vote.

No bills were presented for payment.

#### CORRESPONDENCE

There was no correspondence presented.

#### LIBRARY DIRECTOR'S REPORT

The annual library state certification report has been submitted and accepted.

The Per Capita expenditure report has been submitted and accepted.

The library's elevator certification has been received and will be posted by Otis at their next inspection.

Four staff members will be attending the C2E2 Conference on Friday, March 31, 2023.

Director Maxwell attended the quarterly PrairieCat system meeting.

The Outreach Staff has met with Kate Tombaugh from Poco a Poco to work on a summer reading project and is arranging school visits to Kimes and St. Micheals. They are also working with Friends of the Streator Public Library to establish a homebound delivery system.

Director Maxwell will be talking to ArBest about a mouse problem.

In place of a staff meeting, Director Maxwell met individually with staff to review independent projects.

## PRESIDENT'S REPORT

There was no president's report.

## COMMITTEE REPORTS

Building and Grounds/ Gary Wheeler, chair of the committee, would like to meet at some time with each group working on the dome project. There may be a problem around the exterior of some windows on the south side of our building that will need to be addressed.

Finance and Policy Committees/ The committees are still waiting to hear from Phil Lenzeni about the Endowment Policy being considered for the library.

Fund Raising / The Mini Golf Fundraiser was a great success. \$4,616.34 was raised. The funds will be used to support programs and special projects at the library. A big thank you to the committee for their hard work.

## UNFINISHED BUSINESS

The back door is still not working properly. Gary Wheeler asked if the contact that he had given to Director Maxwell at the January meeting was able to determine the problem. Director Maxwell has not yet made contact with this person.

## NEW BUSINESS

Motion by Tim Geary to table the Farm Ridge Agreement to the beginning of the March 21, 2023 meeting. Seconded by Gloria Goubels. Motion passed by voice vote.

Jeremy Palm, city engineer is working with the groups involved in the dome restoration project.

There being no other business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary