

STREATOR PUBLIC LIBRARY

Board Minutes

February 16, 2021

President David Reed called the February meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Theresa Lukach, Ellen Park, David Reed, Ellen Vogel and Gary Wheeler and Library Director Cynthia Maxwell. Board member Spencer Lawrence was absent.

GUESTS

Mrs. Janice Green addressed the board concerning the library not being open to the public. Director Maxwell shared information from RAILS about how the opening of libraries within the system is to take place. Although the library is now open each day there are protocols in place limiting hours and activities. The plan is to open the library completely within two weeks.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the January board meeting. Motion Gary Wheeler to accept the minutes as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Ed Brozak. Motion passed by voice vote.

Theresa Lukach of the Financial Committee reported the value of the Endres Endowment as \$98,500. A payment of \$4288.62 has been released to the library. She also reported that Tim Armstrong, the financial advisor handling the endowment, suggests that a minor change be made to the endowment portfolio. The board approved the suggested change.

No bills were presented for payment.

CORRESPONDENCE

Director Maxwell read a note for a patron thanking the library staff for all they have done during the pandemic to allow patrons to still use the library. The patron included a donation of \$25 with her note.

LIBRARY DIRECTOR'S REPORT

During the annual boiler inspection a leaky valve was discovered. The replacement part has been ordered.

The elevator inspection report has been filed with the state of Illinois.

Staff member Madison DesLaurier had tendered her resignation. Director Maxwell will be listing the opening.

Director Maxwell is working on the Per Capita Grant which is due March 15, 2021.

PRESIDENT'S REPORT

President Reed has met with the Executive Committee concerning health insurance for Director Maxwell. Discussion of available insurance through the city will be presented under new business

COMMITTEE REPORTS

Building and Grounds Committee No report

Financial Committee Wishes board to consider services of Lauterbach & Amen, LLP

Fundraising Committee The committee will be sending a letter to potential donors inviting them to an informal meeting on April 10 to outline the library's project to clean and repair the murals and the restoration of the dome.

UNFINISHED BUSINESS

Director Maxwell has contacted TomKat and temporary repairs were made to the roof until a new roof can be installed.

Maintenance needs of the library need to be reevaluated.

Director Maxwell will answer questions that board members may have about the Standards for Illinois Libraries manual review. If board members will email Director Maxwell their questions before the board meeting, she will answer them in her monthly director's report.

Motion by Ed Brozak to move to Executive Session. Seconded by Ellen Park. Motion passed by voice vote.

The board moved to Executive Session a 5:20 p.m.

The board returned to regular session at 6:05 p.m.

NEW BUSINESS

Motion by Gary Wheeler to purchase a one year subscription to Zoom at a cost of \$140. Seconded by Ed Brozak. Motion passed by voice vote.

Motion by Gloria Gubbels to obtain health insurance for Library Director Maxwell through the City of Streator at a cost of \$9,700 a year with Director Maxwell paying 10% of the premium. Director Maxwell will be allowed to keep the stipend for insurance granted when she was hired but will have wages frozen for the next 4 years. Seconded by Ellen Park. Motion passed by voice vote.

Motion by Ed Brozak to accept for one year option two proposed by Lauterback & Amen, LLP for financial services related the annual library audit at a cost of \$13,200. Seconded by Gary Wheeler. Motion passed by voice vote.

There being no other business the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretay