

## STREATOR PUBLIC LIBRARY

Board Meeting

August 15, 2023

President David Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Gloria Gubbels, Spencer Lawrence, Darcy Mollo, David Reed, Gayle Russell, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

### SECRETARY'S REPORT

Secretary Jane Farero presented the minutes of the July meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Spencer Lawrence. Motion passed by voice vote. (Note: historic signage will be at Route 39 and Route 55)

### FINANCIAL REPORTS

The financial report ending July 31, 2023 prepared by Lauterbach & Amen was presented. Motion by Darcy Mollo to accept the report as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

No bills were presented for payment.

### CORRESPONDENCE

There was no correspondence presented.

### LIBRARY DIRECTOR'S REPORT

The second of the three story walks with the Department of Agriculture grant was posted at Spring Lake. The third and final story walk will be posted in August.

The restoration of the portrait of John Williams found by Director Maxwell is almost complete. Parma will be arranging delivery of the item as soon as it is completed.

Director Maxwell reminded board members they must complete the OMA training. Any board member who has not completed this training should do so as soon as possible.

Director Maxwell attended PrairieCat's first quarterly meeting at the New Lenox Public Library.

The Summer Reading Program was completed on July 31. Director Maxwell had planned to present the statistics for the program at the August meeting but was unable to do so. She will present that information at the September board meeting.

Director Maxwell discussed PrairieCat and L2 training resources at this month's staff meeting. Fall program ideas were also discussed and library card processing was reviewed.

### PRESIDENT'S REPORT

President Reed gave each board member a copy of current library board members contact information as well as a listing of library committees and the members of each committee.

## COMMITTEE REPORTS

Building & Grounds/ Board member Gary Wheeler presented a bid of \$7,500 from Proud Electric to replace the second electrical box. This will be added to the 2024 budget.

Finance/ Treasurer Spencer Lawrence said money has been transferred among accounts as was approved at the July board meeting.

Policy/ Jane Farero noted a change made to the proposed Unattended Children Policy. Two staff members will remain with the child until parents arrive to pick up, etc. President Reed is going to speak with the police chief about the policy.

Fund Raising/ Next year's mini golf fund raiser will be January 19 and 20, 2024.

## UNFINISHED BUSINESS

TomKat has assessed the leakage around the awning over the back door. They suggest that another location be chosen to place the back door cameras.

John Williams's portrait found by Director Maxwell has been restored.

It was suggested that Russ Lanning be contacted to refinish the floor of the balcony before the open house celebrating the restoration.

Motion by Spencer Lawrence to host an open house to celebrate the completion of the restoration on September 16, 2023 from 10 a.m. to 1 p.m. Seconded by Gloria Gubbels. Motion passed by voice vote.

## NEW BUSINESS

Motion by Gary Wheeler to allow Director Maxwell to approve the restoration of the balcony floor as long as the amount of the restoration does not exceed \$2,500. Seconded by Gayle Russell. Motion passed by voice vote.

There were no questions on Chapters 1-3 of Serving Our Public. Next month we will review Chapters 4-6.

In reviewing the Succession Plan presented to the board by Director Maxwell one change was suggested. Motion by Jane Farero to set an increase in compensation of \$1.50 at the end of six weeks rather than after three months. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Gary Wheeler to permit Director Maxwell to take 5 single days of vacation between August 16, 2023 and September 30, 2023. Seconded by Spencer Lawrence. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary

