

STREATOR PUBLIC LIBRARY  
Board Minutes  
July 18, 2023

President David Reed called the July meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Gloria Gubbels, Spencer Lawrence, Darcy Mollo, David Reed, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell. Board member Gayle Russell was absent.

#### SECRETARY'S REPORT

Secretary Jane Farero presented the minutes of the June meeting. Motion by Gary Wheeler to accept the minutes as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

#### FINANCIAL REPORTS

The financial report ending June 30, 2023 prepared by Lauterbach & Amen was presented. Motion by Ellen Vogel to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

No bills were presented for payment.

#### CORRESPONDENCE

There was no correspondence presented.

#### LIBRARY DIRECTOR'S REPORT

Parma has completed the restoration of the murals in the dome. Oosterbaan will be returning in early August to restore and paint the arches around the murals.

Director Maxwell gave the portrait of John Williams, found in the basement, to Parma to restore. The cost of the restoration will be \$1,200.

The carpet in the library is being cleaned by maintenance personnel.

Director Maxwell reminded board members that have not completed the Open Meeting Act training need to do so. Board members need to have their OMA certification on file.

The library had received a check for \$18,437.50 for this year's Per Capita Grant.

PrairieCat is replacing Encore software with Vega.

Director Maxwell has contacted Streator Tourism about historic signage for the library to be placed at the entrance to the city on Routes 23 and 17.

#### PRESIDENT'S REPORT

There was no report presented.

#### COMMITTEE REPORTS

Building & Grounds/ Gary Wheeler has talked with the city engineer about the support post for the inside steps. The post has been ordered but not yet received. It was suggested that Russ Lanning be contacted about refinishing the balcony floor. The library has cameras for the back door that have not been installed. With general library security a priority, the committee would like to see those cameras installed as soon as possible.

Finance/ The committee has consolidated some of the designated funds. A report of the changes has been given to Director Maxwell to forward to the representative of the library's accounting firm, Lauterbach & Amen.

Policy/ The policy committee has developed an Unattended Children Policy which was reviewed for the board. This policy will be voted on at the August board meeting

Fund Raising/ The committee has set a date of January 19 and 20, 2024 for the Mini Golf Fund Raiser.

#### UNFINISHED BUSINESS

Parma has finished the restoration of the murals. Oosterbaan will return to do some work on the arches. Proud Electric is still working with the lighting at the top of the dome.

Director Maxwell still has not received a bid for replacing the second electrical panel.

#### NEW BUSINESS

Motion by Spencer Lawrence to accept the Endowment Policy presented to the board at the May board meeting. Seconded by Ellen Vogel. Motion passed by voice vote.

The board will review Chapters 1&2 of Serving Our Public 4.0 at the August meeting.

There seems to be some confusion about which portrait of John William is to be restored. Director Maxwell and President Reed will be meeting to discuss the restoration.

Motion by Gloria Gubbels to have an open house with the unveiling of the restoration on September 2, 2023. Seconded by Darcy Mollo. Motion passed by voice vote.

Director Maxwell passed out a copy of the library's emergency plan.

There being no other business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary