

STREATOR PUBLIC LIBRARY  
Board Minutes  
December 19, 2023

President David Reed called the December meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Sandy Austin, Jane Farero, Gloria Gubbels, Spencer Lawrence, Darcy Mollo, David Reed, Gail Russell, Ellen Vogel and Gary Wheeler, and Library Director Cynthia Maxwell.

#### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the November board meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Darcy Mollo. Motion passed by voice vote.

#### FINANCIAL REPORTS

The financial report ending November 30, 2023 prepared by Lauterbach & Amen was presented. Motion by Spencer Lawrence to accept the report as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Gary Wheeler to keep the amount on hand in the Petty Cash Fund at \$420. Seconded by Spencer Lawrence. Motion passed by voice vote.

Financial Officer Spencer Lawrence will speak with Lauterbach & Amen to determine how to show interest earned on various designated fund on the monthly report.

#### CORRESPONDENCE

President Reed announced that board member Gloria Gubbels has tendered her resignation effective January 31, 2024.

#### LIBRARY DIRECTOR'S REPORT

The elevator has passed the annual inspection required. This information has been forwarded to the State of Illinois

Friends of the Library will not be meeting until February. Director Maxwell can contact the group if their help is needed with the Mini Golf Fundraiser.

The portrait of John Williams has returned to the library following restoration by Parma and is now hanging in the Readers Room on the first floor of the library.

The Per Capita Grant has been submitted with our Grant Eligibility Certification.

Vega, which replaced Encore, is now fully operational and available for public use.

Director Maxwell has contacted IDOT about signage for Streator's Carnegie Library at Routes 39 and 55. IDOT will contact LaSalle County about possible signage.

#### PRESIDENT'S REPORT

President Reed informed the board the library's tax levies for 2024 have been included in the city's budget for 2024.

## COMMITTEE REPORTS

Building and Grounds/ No report

Financial/ No report

Policy/ No report

Fund Raising/ The committee is finishing the final plans for the Mini Gold Fund Raiser on January 20, 2024.

## EXECUTIVE SESSION

Motion by Gary Wheeler to move to Executive Session to discuss staff compensation for 2024. Seconded by Spencer Lawrence. Motion passed by voice vote.

The board moved to Executive Session at 5:37 p.m.

The board returned to regular session at 6:13 p.m.

## UNFINISHED BUSINESS

Motion by Spencer Lawrence to approve the 2024 Budget as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

## NEW BUSINESS

Serving Our Public, Chapter 13 was discussed.

Director Maxwell asked that two improvement projects, refurbishing of the front stairs and repair of the deck below the dome, be approved. Motion by Spencer Lawrence to approve a bid of \$16,000 from Lanning Hardwood Flooring for refinishing of the front stairs and a bid of \$19,200 from Oosterbaan & Sons for repair of the deck below the dome. Seconded by Ellen Vogel. Motion passed by voice vote.

Motion by Gary Wheeler to authorize the following salary increases for 2024: Heads of Departments, Ashley Close and Tiffany Webster; \$1.75/hour, Charlotte Badger, Madelyn Basina, Angela Danko, Travis Oliver, Nadler Petit-Dieu, Hannah Rathbun, Georgia Zito; \$1/hour and Melissa Badger, \$2.50/hour. Cynthia Maxwell was authorized a 2.5% increase in salary. Seconded by Gail Russell. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary