

## STREATOR PUBLIC LIBRARY

Board Minutes

May 18, 2021

President David Reed called the May meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Spencer Lawrence, Theresa Lukach, Ellen Park, Dave Reed, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Gloria Gubbels and Ellen Vogel were absent.

### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the April meeting. A spelling correction was noted. Motion by Gary Wheeler to accept the minutes. Seconded by Ellen Park. Motion passed by voice vote.

### FINANCIAL REPORTS

The monthly financial report compiled by Lauterbach & Amen was presented. Motion by Jane Farero to accept the monthly report. Seconded by Gary Wheeler. Motion carried by voice vote.

Theresa Lukach informed the board that the Endres Endowment is now valued at \$101,644.74.

No bills were presented for payment.

### CORRESPONDENCE

No correspondence was presented.

### LIBRARY DIRECTOR'S REPORT

Sandy Electric has been contacted to repair the electrical issues with the rear entrance lights.

Friends of the Streator Public Library has donated \$1200 to the library's summer reading program.

Library Director Maxwell attended PrairieCat's quarterly Delegates Assembly.

Director Maxwell also attended Rails' update webinar. Rails no longer requires delivery material be guaranteed before being returned.

The Streator Public Library website can now accept PayPal and Guest credit card payments.

Madelyn Basina has been hired to fill the open position in information services.

Director Maxwell will be interviewing candidates for the Custodian position this week.

### PRESIDENT'S REPORT

No report was presented.

### COMMITTEE REPORTS

Building and Grounds

No report given.

Financial Committee

A meeting will be held on May 27, 2021 with a representative of Lauterbach & Amen to explain the new monthly financial reports.

Fund Raising Committee

The library has received a little over \$25,000 in donations for the matching grant fund to restore the three murals below the dome.

UNFINISHED BUSINESS

Although progress has been made, there is still work to be completed in the Meeting Room.

TomKat is to begin work on the roof as soon as weather conditions are favorable. The supplies are to be delivered this week.

NEW BUSINESS

Ellen Park of the Personnel Committee presented the committee's recommendations for the newly created Custodian position including its job description. Motion by Ellen Park to accept the committee's recommendation. Seconded by Spencer Lawrence. Motion passed by voice vote.

Director Maxwell is to search for a contractor to repair the break room ceiling.

The security camera feed is up and running on each computer at the charge desk.

Questions from Chapters 5 and 6 of Serving Our Public were discussed.

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary