

## STREATOR PUBLIC LIBRARY

Board Minutes  
January 17, 2023

President David Reed called the January meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Spencer Lawrence, Darcy Mollo, David Reed, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Gayle Russell and Ellen Vogel were absent.

### GUESTS

Financial advisor Tim Armstrong presented an update on the Endres Endowment.

### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the December meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

### FINANCIAL REPORT

The financial report ending December 31, 2022 prepared by Lauterback & Amen was presented. Motion by Darcy Mollo to accept the report as presented. Seconded by Spencer Lawrence. Motion passed by voice vote.

No bills were presented for payment.

### CORRESPONDENCE

Director Cynthia Maxwell presented a request from Farm Ridge Township to enter an agreement to receive library services from the Streator Public Library. After discussion by the library board, voting on the request was tabled until the February meeting.

### LIBRARY DIRECTOR'S REPORT

Quintech Inc. has resolved the library's networking issues for both the printer and for security.

The three contracts related to the SAT Grant have been signed. Melissa Badger, project manager, has been assigned an official login for the SAT Grant and has been able to review her responsibility related to that position.

Trouble with access to the website has been traced to the library's domain transfer earlier in the year. The domain transfer was denied and our domain was temporarily suspended. Weebly has been notified and is working to restore our registration and connection.

John Kettmann has agreed to do a local history event at the library this year.

Director Maxwell was asked to provide a description of Director Maxwell's and Melissa Badger's responsibility for the SAT Grant.

The automation of the back door is still not functioning as it should. Director Maxwell needs to look for other possible repair providers

## PRESIDENT'S REPORT

No report was given.

## COMMITTEE REPORTS

Building and Grounds/ No report given

Financial/ The Endowment Policy developed by the Financial Committee and the Policy Committee has been sent to the city attorney for review

Fund Raising/ The final plans are near completion for the Mini Golf Fundraiser on January 21. The Gala for the sponsors will be held on January 20 from 7-10 p.m. On January 21, the committee is asking those working that day park west of the alley to allow ample parking for those attending the event.

## UNFINISHED BUSINESS

The approved city budget has allotted funds for repairs related to the steps inside the library.

Jeremy Palm, city engineer, is working on obtaining additional lighting for the parking lot at the library.

## NEW BUSINESS

Work on the electrical portion of the SAT Grant should begin later this month.

The Financial Committee and the Policy Committee are waiting to hear from the city attorney on the proposed Endowment Policy.

There being no other business, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary