

STREATOR PUBLIC LIBRARY
Board Meeting
September 21, 2021

President David Reed administered the Oath of Office to new board member Gail Russell and returning board members Jane Farero and Ellen Vogel.

President David Reed called the September meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Spencer Lawrence, Ellen Park, Dave Reed, Gail Russell, and Ellen Vogel and Library Director Cynthia Maxwell.

Board member Gary Wheeler was absent.

GUESTS

Anthony VanDerHeide of American Marketing & Publishing presented information on digital marketing on Google.

SECRETARY'S REPORT

Board Secretary Jane Farero presented the minutes of the August meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Spencer Lawrence. Motion passed by voice vote.

FINANCIAL REPORTS

The monthly financial report prepared by Lauterbach & Amen was presented. Motion by Ellen Vogel to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

Treasurer Spencer Lawrence provided the board with a print out of the library's financial accounts. The Matching Grant Savings Account is \$139,197.81.

Director Maxwell did not have information on the value of the Endres Endowment. She will email that information to the board.

CORRESPONDENCE

There was no correspondence to present.

LIBRARY DIRECTOR'S REPORT

The Back to Books Grant of \$3,000 was used to purchase juvenile and young adult chapter books.

Funds donated by Farm Ridge were used to purchase two monitors and mounts. These will replace the present monitors used to display information on library programs.

The library has received this year's Per Capita Grant of \$20,222.25. The funds will be used for accounting fees and to purchase new computers.

TomKat Roofing has removed their equipment from the library. They have received the final amount due of \$5,748.25 for the roof repair.

Director Maxwell has sent a sample of the tile runner on the balcony and the stairs to be tested for asbestos.

The monthly staff meeting was held on August 31.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Building and Grounds: No report given

Finance: Director Maxwell is working on the budget for 2022. She will be meeting with the committee to review her working budget and make any necessary adjustments. The final budget will be presented at the November meeting.

Fund Raising: No report given

UNFINISHED BUSINESS

There is still work to be completed on the Soderstrom Room.

No bids have been received for the repair to the staff breakroom ceiling.

Motion by Spencer Lawrence that the library purchase the Premium Backflow Service from Chicago Backflow, Inc. at an annual cost of \$820. Seconded by Ed Brozak. Motion passed by voice vote.

The matching grant that would cover mural restoration has not yet been announced for 2022. At the board's direction, Director Maxwell is to make it a priority to obtain information as soon as possible about this grant and any others associated with the restoration of the murals in the rotunda.

NEW BUSINESS

The final chapter of Serving Our Public was reviewed.

The annual trustees' workshop will be held on October 17, 2021 at 2 p.m. At that time the goals for 2021 will be reviewed and goals for 2022 will be set.

There being no other business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary