

STREATOR PUBLIC LIBRARY  
Board Minutes  
June 15, 2021

Vice President Ellen Park called the June meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Gloria Gubbels, Spencer Lawrence, Theresa Lukach, Ellen Park, and Ellen Vogel and Library Director Cynthia Maxwell.

Board members Ed Brozak, Dave Reed, and Gary Wheeler were absent.

#### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the May meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Spencer Lawrence. Motion passed by voice vote.

#### FINANCIAL REPORTS

The monthly financial report prepared by Lauterbach & Amen was presented. Motion by Spencer Lawrence to approve the report. Seconded by Gloria Gubbels. Motion passed by voice vote.

No bills were presented for payment.

#### CORRESPONDENCE

There was no correspondence presented.

#### LIBRARY DIRECTOR'S REPORT

Sandy Electric has been contacted to repair the rear entrance lights.

The Friends of the Streator Public Library's fund raiser was a success with the May Baskets selling out in 20 minutes.

The library is receiving many donations via Paypal.

The south front stairs to the second floor has been inspected by Jeremy Palm, City Engineer and a structural engineer. Some further investigation will need to be done.

The monthly staff meeting was held on May 20, 2021.

Director Maxwell informed the board that on June 5, 2021, at 5:07 a.m. the security system contacted the Streator Police Department about a trouble alarm. The responding police officer found the basement door partially open. No one was found inside the library. Deadbolts for the exterior basement door have been installed. Director Maxwell will explore the possibility of installing cameras at the exterior library doors.

The library is renting the marquee at Laurie's Mail Box to promote summer reading.

## PRESIDENT'S REPORT

There was no president's report given.

## COMMITTEE REPORTS

Building and Grounds Friends of the Library will weed the flower beds at the library.

Finance Committee Chairman Spencer Lawrence gave a quick review of the meeting with a representative of Lauterbach & Amen on what will be included in the monthly financial reports they prepare.

Fundraising Committee \$128,870 has been donated to the Grant Matching Fund.

## UNFINISHED BUSINESS

Progress has been made on the meeting room renovation but there still are areas that need to be finished. The plan is to dedicate the room over Labor Day Weekend.

TomKat will start on the roof repairs on June 14.

Director Maxwell is still looking for a contractor to repair the breakroom ceiling.

## NEW BUSINESS

The board reviewed Chapters 7 and 8 in Serving The Public. Director Maxwell explained the process used to select the books purchased for the library's collection as well as what is done to manage the collection.

Director Maxwell requested that any discussion on the Back Flow Valve be tabled to the July meeting.

Being no other business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Jane Wreith Farero

Board Secretary

