

## STREATOR PUBLIC LIBRARY

Board Minutes

March 16, 2021

President Dave Reed called the March meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Theresa Lukach, Ellen Park, Dave Reed, Ellen Vogel and Gary Wheeler and Library Director Cynthia Maxwell.

Board member Spencer Lawrence was absent.

### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the February board meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

### FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Ellen Vogel to accept the report as presented. Seconded by Ed Brozak. Motion passed by voice vote.

Theresa Lukach informed the board that the Endres Endowment value is \$97,570.71.

Two CD's are coming due on April 28, 2021. CD#1 is for \$53,559.24; CD#2 is for \$117,983.39.

No bills were presented for payment.

### CORRESPONDENCE

A donation of \$150 was given by the Quaka family.

### LIBRARY DIRECTOR'S REPORT

IPLAR (Illinois Public Library Annual Report) has been filed.

Boiler repair has been completed and the updated information has been sent to the certifying agency.

Elevator certification has been completed.

Library certification is being processed through our library system. Our application for certification has been submitted.

Director Maxwell is still interviewing people for the Information Services Associate position.

The monthly staff meeting was held on February 25. At that time, staff scheduling changes were made, RAILS quarantine procedures were discussed, and the summer reading programing and events were planned. Payroll file procedures were also discussed.

### PRESIDENT'S REPORT

No president's report was given.

### COMMITTEE REPORTS

Building and Grounds Committee Ed Brozak will contact Jeremy Palm about checking issues to the library building.

Finance Committee The committee will be meeting next week.

Fundraising Committee The committee met on February 23. At that time a letter was drafted and sent to 20 possible donors in the area inviting them to a meeting at the library on Saturday, April 10 to explain the board's plans to restore the murals and the dome.

Library board members were reminded that in order to be in compliance with the Open Meetings Act, all committee meetings need to be posted on the library's website and at the library 48 hours before the meeting.

#### UNFINISHED BUSSINESS

Progress on the meeting room is moving slowly. On March 9, Board president Dave Reed and Director Cynthia Maxwell met with Mayor Jimmie Lansford and City Manager Dave Plyman to discuss the renovation. Dr. Carl Soderstrum is hopeful that the renovation will be completed no later than Labor Day of 2021.

President Reed will meeting with a representative of Lauterbach & Amen on March 22 to discuss the financial services contracted by the library.

#### NEW BUSINESS

There was no new business discussed.

There being no other business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary