

STREATOR PUBLIC LIBRARY
Board Meeting
August 16, 2022

President David Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Spencer Lawrence, Darcy Mollo, David Reed, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Gail Russell and Ellen Vogel were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the July meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending July 31, 2022 prepared by Lauterback & Amen was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Tim Geary. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

The breakroom repairs and improvements have been completed.

Pastor John Gutz is working with the library to develop a seed library. Pastor Gutz, a Master Gardener, will be giving a program at the library on the seed library.

Summer Reading 2022 ended on July 23, 2022. There was a 24% increase in registrations over last year's summer reading program. Final statistics on the total program should be available by the September meeting.

TomKat has installed the new roof over the 2010 addition.

Diversified Sheet Metal has installed the second air handler unit.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Building and Grounds/ Gary Wheeler is waiting for a bid from Proud Electric and Construction on the necessary repairs to the back door of the library.

Financial/ The committee will be meeting with Director Maxwell on August 31 and September 7 to review library financial procedures and policies.

Policy/ The committee presented the policy, Authority To Spend. The policy was adjusted to include the more recent information that items above \$25,000 must, by law, be open for the formal bid process.

Fund Raising/ The committee has purchased supplies for the golf fundraiser in January at a cost of \$1,128.54. Saturday, September 17 at 8 a.m. the committee will be meeting to begin building the Holes. Any board member available at that time is encouraged to join them.

UNFINISHED BUSINESS

The new roof on the 2010 addition has been completed.

The second air handler has been installed

The library is still looking for bids on the repairs to the back door.

NEW BUSINESS

There were no questions on the information in Chapters 9 and 10 of Serving the Public. Selection of a date for the annual board workshop was tabled until the September meeting.

Motion by Gary Wheeler to approve the policy, Authority To Spend, presented by the policy committee. Seconded by Tim Geary. Motion passed by voice vote.

Motion by Spencer Lawrence to offer the option of direct deposit of pay checks to all staff members. Seconded by Tim Geary. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary