

STREATOR PUBLIC LIBRARY

Board Minutes

August 18, 2020

President Dave Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Gloria Gubbels, Spencer Lawrence, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell.

Board members Ed Brozak, Ellen Vogel, and Gary Wheeler were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the July meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Spencer Lawrence. Motion passed by voice vote.

TREASURER'S REPORT

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as submitted. Seconded by Gloria Gubbels. Motion passed by voice vote.

Theresa Lukach, chairman of the Finance Committee, reported that the Endres Endowment is valued at \$95,448.54.

No outstanding bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

The two plexiglass Sneeze Guards ordered arrived damaged. Replacements have been ordered.

Olivia Hester has been hired to fill one of the two staff positions open. Interviews are continuing for a replacement for the second position.

The summer reading program has been completed. Prizes are being awarded and will be distributed to the winners.

Director Maxwell attended the RAILS meeting on July 23 regarding the RELM project.

PRESIDENT'S REPORT

President Reed reminded the board that we need to schedule a planning session for September. After polling the board members present, it was decided to hold the planning session on Saturday, September 19th. The session will begin at 9 a.m.

COMMITTEE REPORTS

Building and Grounds

Director Maxwell is checking on quotes for a deep cleaning of the library. The committee is reviewing the library's needs for janitorial services.

UNFINISHED BUSINESS

The meeting room now has most of the carpeting down. Director Maxwell is organizing a punch list of things yet to be done. This list will be sent to the architect with the hope that this project can be completed in a timely manner.

Director Maxwell had no new information about roof repairs. Director Maxwell is to contact the insurance company and the roofing contractor so that the repairs can be completed.

NEW BUSINESS

Director Maxwell has been contacted about doing a Google virtual tour of the library. The cost would be a onetime fee of \$795. After some discussion, the board felt that there were too many unanswered questions to make an informed decision. Director Maxwell is to contact the company to obtain more information about the proposal. Motion by Jane Farero to table a decision of a Google tour of the library until September. Seconded by Spencer Lawrence. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary