

STREATOR PUBLIC LIBRARY
Board Minutes
October 18, 2022

President David Reed called the October meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Darcy Mollo, David Reed, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Spencer Lawrence, Gayle Russell and Ellen Vogel were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the September meeting. Motion by Tim Geary to accept the minutes as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending September 30, 2022 prepared by Lauterback & Amen was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Darcy Mollo. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENTS

President Reed shared a letter from a library patron complementing staff member Tiffany Webster on her program Touring the Library.

LIBRARY DIRECTOR'S REPORT

The Back Flow inspection has been completed.

Jeremy Palm met with Director Maxwell and President Reed on October 4th to share details on the dome RRP.

The accountant has been contacted about the PPRT tax money due the library. Our portion has not been calculated but as soon as the calculation has been made a check will be issued to the library.

The SAT Grant has awarded the library \$139,075 for the restoration of the dome and the murals below the dome. The grant period will run from November 1, 2022 to October 31, 2023.

Director Maxwell has ordered 1000 books for the Friends of the Library's annual Halloween Trick or Treat give away.

Two staff members have resigned. Melissa Badger will now be the library cataloger. Nate Petit-Dieu has been hired as the new Information Services Associate. Director Maxwell will be interviewing for the second position.

The library's boiler has been shut down.

Security cameras for the front and back doors have been received but have yet to be installed.

PRESIDENT'S REPORT

President Reed distributed a hand out with contact information on board members and the library director.

COMMITTEE REPORTS

Building and Grounds / Request for bids on the dome restoration, electric work, and the mural restoration will go out and need to be returned by November 3, 2022. The bids will be opened on November 4, 2022.

Finance Committee / No report

Policy Committee / The committee will review the suggested Finance Policies for the Library received from the Finance Committee.

Fundraising Committee / Three work sessions are planned to continue with construction of components for the Mini Golf Fundraiser in January 2023: Friday October 21 4-6 p.m. Wednesday October 26 and Thursday October 27 4-6 p.m. SOCU is our major sponsor for this event with a donation of \$1500.

UNFINISHED BUSINESS

Jeremy Palm is working to include the library work on the inside steps project in the city's 2023 budget.

Director Maxwell presented the board with the statistics on the summer reading program.

NEW BUSINESS

There were no questions from the board on Chapter 13 of Serving the Public 4.0.

County assessments will not be ready until November 4, 2022. Director Maxwell will have the tax levies for approval at the November board meeting.

Motion by Darcy Mollo to approve an exception to the library's alcohol policy and allow a beer and wine tasting at the thank you party for the sponsors of the library's Mini Golf Fundraiser in January of 2023. Seconded by Tim Geary. Motion passed with 5 aye votes and 1 nay vote.

Personnel Committee Chair Jane Farero passed out forms used for the annual evaluation of the library's director. Any board member wishing to do so may fill out the form and return to Chair Farero by November 7th. The Personnel Committee will welcome board input in making the formal evaluation of the library director in December.

There being no other business, the meeting was adjourned at 5:48 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary