

The library has used the donation from Farm Ridge to purchase new tablets for the library. New classes on computer skills will be held this summer.

Library staff Vicky Lindsey and Madison Genske attended Reaching Forward Conference in Rosemont on May 6, 2016. Director Cynthia Maxwell attended the Trustee workshop at the Crete Public Library on May 14<sup>th</sup>. The workshop covered FOIA, OMA, and Patriot Act. Slides will be available.

Sarah Myers and Madison Genske attended Healthy Kids Day at the YMCA to promote literacy and summer reading.

Statistics for circulation in the library were presented on a spreadsheet. This year there will be only 8 months in this document.

#### PRESIDENT'S REPORT

President Kmetz clarified for the trustees the progress of the meeting room renovation.

#### COMMITTEE REPORTS

The Financial Committee reported new co-signers names need to be added at two financial institutions. President Kmetz will proceed with this.

#### UNFINISHED BUSINESS

The personnel committee will work on language and a recommendation for part-time employee benefits.

Contractors from Melvin and the company who constructed the Central desk will be asked for bids for taping and mudding the wall in the second floor north room

#### NEW BUSINESS

Cynthia Maxwell will purchase a new computer and monitor, install software and hook up so staff training can begin on the new microfilm reader.

The State of Illinois has not asked the library for reimbursement on the overpayment of PPRT. The library will pay when we receive a bill.

June 4' 2016 is the best date for the Annual Trustees Workshop. If this is not workable then dates in July will need to be considered.

There being no other business, the meeting was adjourned at 7:00 P.M.

Respectfully submitted,

Ellen Park

Substitute Secretary

# STREATOR PUBLIC LIBRARY

## Board Minutes

May 16, 2016

President Brian Kmetz called the May board meeting of the Streator Public Library Board of Trustees to order at 6:00 P.M.

Present were board members Theresa Lukach, Brian Kmetz, Ellen Park, David Reed, Spencer Lawrence, Gloria Gubbels and Jane Hart. Board members Jim Blalock and Jane Farero were absent.

### SECRETARY'S REPORT

Substitute Secretary Ellen Park presented the minutes of the April meeting. Motion by Dave Reed to accept the minutes as presented. Seconded by Spencer Lawrence Motion passed by voice vote.

### FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Spencer Lawrence. Motion passed by voice vote. There were no bills presented.

### CORRESPONDENCE

Librarian Cynthia Maxwell reported that the TIF District information had arrived at the library.

### LIBRARY DIRECTOR'S REPORT

St. Michael's School had a Field Trip to the library. There were two groups that visited a pre-school and a first grade. They were taken on a tour of the library and had a story time. There were about 35 children and 12 adults in attendance.

The Friends of the Library will be hosting Historian Jim Gibbons at 6:00 P.M. on Tuesday, May 24<sup>th</sup>. The public is encouraged to attend this presentation on Amelia Earhart.

Training of the staff on the new microfilm reader will end at the end of May or early June. In related business, The Naviant contract for the upkeep of the microfilm reader was canceled. This should result in savings of \$3,000.

An on-line computer use registration has been implemented to assure more privacy for library patrons.

Summer Reading registration is beginning on June 6<sup>th</sup>. This program will run through July 2<sup>nd</sup>. All reading logs must be submitted to the library by July 18<sup>th</sup>. The Friends of the Library have donated \$1,000 for prizes for this program.

The High School Chess club will be meeting in the library every Monday during the summer. It is hoped that this will continue during the school year.

The library staff is working on a Lego Club for the Library.