

STREATOR PUBLIC LIBRARY  
Board Minutes  
February 20, 2018

Vice president Dave Reed called the February meeting of the Streator Public Library Board of Trustees to order at 6:00 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Theresa Lukach, Ellen Park, Dave Reed and Library Director Cynthia Maxwell.

Board members Brian Kmetz and Spencer Lawrence were absent.

#### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the January meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

#### FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Ed Brozak. Motion passed by voice vote.

There were no bills presented for payment.

#### CORRESPONDENCE

The library received a check for \$100 from Edith Decker as a memorial to her sister Mary Hasselbring.

#### LIBRARY DIRECTOR'S REPORT

With the recent rains, the library has experienced some leaks on the second floor. It was suggested that Director Maxwell contact TomKat Roofing.

The Annual Report is now complete.

The Friends of the Library will be setting up a schedule of volunteers. These volunteers will be used in a variety of ways throughout the library.

The library is still waiting to hear if they will receive the Per Capita Grant.

Melvin Plumbing has completed the drainage system repairs in the basement and replaced a major part on the library's boiler.

The staff is using a new communication forum which will allow them to share information in a timely manner.

The annual staff appreciation dinner was held on January 26<sup>th</sup> at La Casa.

#### PRESIDENT'S REPORT

There was no report presented.

#### COMMITTEE REPORTS

No committee reports were presented.

#### UNFINISHED BUSINESS

A meeting was held on the renovation of the meeting room. In attendance were Dr. Soderstrom, Mayor Lansford, union representative Mr. Raikes, and architect Natalie Clemens.

Director Maxwell presented examples of lights which could be used in the Children's Room renovation. Strip lights and pendent lights are being considered. Director Maxwell is requesting more information before making a final decision.

#### NEW BUSINESS

Director Maxwell is looking into replacing the copy machine used by the public. Cost for a replacement from Marco Inc. is \$2,995 plus \$274 for a yearly service contract. No action was taken at this time.

Board member Theresa Lukach presented each board member with a copy of new schedule for the refinanced library bonds. Discussion occurred on the savings to be realized by the refinancing.

Being no other business, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary