

STREATOR PUBLIC LIBRARY
Board Minutes
June 21, 2017

Vice President Dave Reed called the June meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jim Blalock, Ed Brozak, Jane Farero, Gloria Gubbels, Spencer Lawrence, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell. Board member Brian Kmetz was absent.

GUESTS

Tim Armstrong, Financial Advisor gave the board an update on the Endres Endowment.

Dana Fuget of Ramza Insurance explained what her company could offer on an Officers and Director Liability Policy.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes from the May meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Ellen Park. Motion passed by voice vote.

FINANCIAL REPORTS

Treasurer Jim Blalock presented the monthly treasurer's report. Motion by Ellen Park to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

An interest payment of \$13,871.25 for the library bonds is due this month.

Motion by Theresa Lukach to accept Director Cynthia Maxwell recommendation to place \$63,500 from the CD which matures in July into a designated fund to be known as the Ramsey Fund . Seconded by Spencer Lawrence. Motion passed by voice vote.

CORRESPONDENCE

Director Maxwell has received a renewal notice for building insurance.

LIBRARY DIRECTOR'S REPORT

Director Maxwell will be attending the ALA Conference on June 23 at McCormick Place.

Public Works removed a small bat from the library. It appears the bat entered the library through a trap door to the dome that was open.

The entrance door on the north side of the library has been repaired. Parts have been ordered to repair the stairwell door on the main level.

The library has been awarded an E-mail Grant for \$740. 80.

The library's exterior U.S. Flag has been replaced.

Patrons are now able to register for the summer reading program on line.

Staff members Melissa Badger and Madison Genske have taken the Barcoding Test from PrairieCat.

New signage on cell phones as well as food and drink in the library is now posted in the elevator. Signage for each floor has been updated to include information on the Poundstone Flag.

The library has received a mini-grant for six copies of Microsoft Office Suite.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Gloria Gubbels of the Building and Grounds Committee presented information on the granite book to be used in the library's landscaping plan. The board request additional information on the project for the July meeting.

Ed Brozak of the Building and Grounds Committee has had difficulty getting bids for the basement steps work. He will contact local contractors again and report at the July meeting.

UNFINISHED BUSINESS

The library has not heard from the donor or the architect on the meeting room renovation.

Motion by Theresa Lukach to employ Streator Unlimited as a cleaning service for one year beginning June 2017. Seconded by Spencer Lawrence. Motion passed by voice vote.

Ed Brozak will check to see if the library can purchase Officers and Director Liability Insurance through the city.

NEW BUSINESS

Each board member was given a list of the library's 2017 goals set at the Trustees' Workshop on June 17, 2017.

Tim Armstrong informed the board that over the last four years the Endres Endowment has provided \$15,978.41 for library use.

Information was presented on the historic artifacts found in the library. The board will continue to research how to display said artifacts.

Discussion on the Hospital Foundation Fund was tabled until July.

Discussion on tax levies was tabled until a later date.

There being no other business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary