

STREATOR PUBLIC LIBRARY
Board Minutes
May 15, 2017

Vice president Dave Reed called the May meeting of the Streator Public Library Board of Trustees to order at 6 p.m.

Present were board members Jim Blalock, Ed Brozak, Jane Farero, Spencer Lawrence, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell.

Board members Gloria Gubbels and Brian Kmetz were absent.

SECRETARY'S REORT

Board secretary Jane Farero presented the minutes of the April meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Ed Brozak. Motion passed by voice vote.

FINANCIAL REPORTS

Treasurer Jim Blalock presented the monthly treasurer's report. Motion by Theresa Lukach to accept the report as presented. Seconded by Spencer Lawrence. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

The library has received a letter from Livingston County on annual tax assessments.

LIBRARY DIRECTOR'S REPORT

Director Maxwell and Sarah Myers attended the C2E2 Convention on April 21, 2017.

Staff members Sarah Myers and Madison Geske were the library's representatives at the YMCA's Health Kids Day on April 29th.

Melissa Badger attended a pre-school collaboration meeting hosted by CFC#15 on April 21th.

Director Maxwell participated in the quarterly Prairie Cat meeting on April 26th.

Director Maxwell has made the necessary corrections to the entries in the library's checkbook.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

No committee reports were presented.

UNFINISHED BUSINESS

Director Maxwell has spoken with architect Natalie Clemens. Ms. Clemens hopes to begin work on the meeting room by mid-June.

At this time the board has agreed to hire Streator Unlimited to do the cleaning of the library on a month to month bases. Director Maxwell will be checking with other area libraries for information on outsourcing services.

NEW BUSINESS

Director Maxwell has been directed to contact our insurance carrier and arrange a presentation on the Officers and Director's Insurance to the full board.

Board members were reminded that board meetings will be held on the third Tuesday of June, July, and August at 4:30 p.m.

The annual Board of Trustees Workshop will be held on June 17, 2017, from 9 a.m. to noon. At that time the board will review their goals for the past year and set new goals for 2017. Three trustees will be attending two different workshops being offered to area trustees and will report on the workshops at this meeting.

There being no other business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary