

STREATOR PUBLIC LIBRARY
Board Minutes
April 17, 2017

President Brian Kmetz called the April meeting of the Streator Public Library Board of Trustees to order at 6 p.m.

Present were board members Jim Blalock, Ed Brozak, Jane Farero, Gloria Gubbels, Brian Kmetz, Spencer Lawrence, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell.

GUESTS

Mayor Jimmie Lansford informed the board the architect for the meeting room project is working on the permits necessary for the meeting room renovation.

SECRETARY'S REPORT

Board Secretary Jane Farero presented the minutes of the March meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

FINANCIAL REPORTS

Treasurer Jim Blalock presented the monthly treasurer's report. One correction was made. Motion by Jane Farero to accept the report with the correction. Seconded by Theresa Lukach. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

Director Maxwell has received notification that the library will be receiving a Per Capita Grant this year.

LIBRARY DIRECTOR'S REPORT

Director Maxwell and staff member Sarah Myers attended the C2E2 Convention on April 21, 2017.

E-Rate form 470 has been submitted. Review of bids will be done on May 8, 2017.

Friends of the Library hosted a luncheon for the library staff during National Library Week.

The library was awarded a Per Capita Grant of \$10,644.99.

Director Maxwell participated in the PrairieCat Strategic Planning Focus Group on March 28, 2017,

The library has completed a census survey request.

PRESIDENT'S REPORT

President Kmetz has contacted Ramza Insurance, our insurance provider, about liability insurance for trustees and the library director. The company needs additional information before they can request quotes for this insurance. Director Maxwell is to provide the insurance company with the necessary information.

COMMITTEE REPORTS

There were no committee reports.

UNFINISHED BUSINESS

The Meeting Room Committee is waiting to hear from the architect on the next step in the meeting room project.

Motion by Spencer Lawrence to continue to have Streator Unlimited do the necessary janitorial work on a month by month bases. Seconded by Ed Brozak. Motion passed by voice vote.

NEW BUSINESS

Three informative Trustee Workshops are available at little or no cost to our library trustees. Ellen Park is planning to attend one workshop on March 29th in Sycamore, Illinois. Spencer Lawrence and Jane Farero are planning to attend a workshop at the Green Hills Public Library on June 3, 2017.

The bequest from Mary Ramsay will be placed in a separate account and not be a part of the general fund used for day to day operations of the library.

There being no other business, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary