

STREATOR PUBLIC LIBRARY

Board Minutes
August 15, 2016

President Brian Kmetz called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Brian Kmetz, Spencer Lawrence, Theresa Lukach, and Dave Reed and Library Director Cynthia Maxwell.

Board members Jim Blalock and Ellen Park were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the July meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Ed Brozak. Motion passed by voice vote.

FINANCIAL REPORT

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

A bat was found in the library. The bat was removed by Streator Public Works Department.

The E-Rate form has been completed and submitted.

Director Maxwell is finalizing fall programming at the library. Local authors will present a "meet and greet."

A staff in-service day is being planned for October 8, 2016. Tentatively, the staff will be doing safety training for a "live shooter" as well as training for a hazardous weather situation or a fire in the building.

Director Maxwell informed the board that Governor Rauner has signed the "Liquor in Libraries" Bill. As of July 15, 2016 it is legal to serve alcohol during educational or cultural events at the library. Local library boards must grant approval for this practice to be implemented at a library.

The Summer Reading Program has been completed. All major prizes have been claimed.

RAILS is offering two trustee workshops this fall. The speaker will be Nancy Sylvester, a certified professional parliamentarian.

PRESIDENT'S REPORT

The Gift Committee had a productive meeting with Mayor Lansford.

COMMITTEE REPORTS

Building and Grounds Committee member Theresa Lukach has contacted Three Trees about the landscaping plan for the library. This plan includes repair to the outside entrance to the

basement found on the north side of the library, plus a new sidewalk. The estimate given was \$14,700.

The Building and Grounds Committee has been unable, at this time, to obtain adequate quotes on the possible custodial services that could be a benefit to the library. The committee will be meeting to determine exactly what services the library may need.

UNFINISHED BUSINESS

Mayor Lansford has met with Dr. Soderstrom. At that time, he presented the items discussed at the Gift Committee meeting.

Theresa Lukach has a blueprint of the landscaping plan from Three Trees. She has pictures of the trees and shrubs that were suggested for the library. This will be discussed at the next committee meeting and a recommendation presented at the September trustees' meeting.

Consideration of outsourcing custodial services was tabled until the September meeting.

NEW BUSINESS

President Kmetz will contact Phil Lenzini concerning the need for trustees' liability insurance.

There being no other business, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary