

## STREATOR PUBLIC LIBRARY

Board Minutes  
August 21, 2018

Vice president Dave Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Spencer Lawrence, Theresa Lukach, Ellen Park, Dave Reed and Gary Wheeler and Library Director Cynthia Maxwell.

New board member Ellen Vogel was absent.

### SECRETARY'S REPORT

The secretary's report was presented for the July meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

### FINANCIAL REPORTS

Treasurer Spencer Lawrence presented the monthly treasurer's report. Motion by Ellen Park to accept the report as presented. Seconded by Theresa Lukach. Motion passed by voice vote.

No bills were presented for payment

The Endres Endowment is \$96,987.99 as of July 31.

### CORRESPONDENCE

Ellen Vogel has been appointed to the Library Board for 2018-2021.

### LIBRARY DIRECTOR'S REPORT

Melvin Plumbing has drained and broken down the boiler.

The fall program schedule is listed on the library's website and on the digital displays located in the library.

A minor who was asked to leave the library due to unacceptable behavior vandalized the library's flag. The police were notified and given a description of the individual.

The Friends of Streator Public Library have purchased books for the annual Trick or Treat Event. Cost was \$1200.

The library has received \$17,137.50 from the Per Capita Grant for 2018.

Madison Geske and Tom Miller have resigned to take full time positions elsewhere.

Notification of the job openings has been posted. Interviews will begin next week.

Ashley Meiners will be taking over cataloging at this time.

### PRESIDENT'S REPORT

There was no president's report given.

### COMMITTEE REPORTS

The bike rack will be placed close to the parking lot toward Park Street.

Gloria Gubbels will place the Book, a gift from Schultz Monument Company, near the flag pole.

## UNFINISHED BUSINESS

There is no information on when the renovation of the Meeting Room will begin. It has been quite some time since the library has received any information on the restoration from the Soderstroms.

The Children's Room Renovation is close to completion. Director Maxwell is waiting to hear from the contractor on the new lights. She is still in contact with the company who provided the shelving about the installation and when that will be complete.

There is no new information on the parking lot repair. We are on the list for work but do not have a time frame for when this will happen.

## NEW BUSINESS

Director Maxwell informed the board that the library's General Liability and Property Insurance premium has increased significantly. Director Maxwell was directed to make a first quarter payment to our present insurer and then to obtain quotes from other companies.

Motion by Jane Farero to establish a Designated Funds Saving Account. Seconded by Gary Wheeler. Motion passed by voice vote. As donations are made they will be deposited into this account.

The board asked Director Maxwell to prepare a report documenting the expenditures for the Children's Room Renovation.

The board requested that a log be kept each month listing any expenses placed on the Debit Card. That log should be part of the financial report for the month.

A slate of officers was presented by Theresa Lukach; President: Dave Reed, Vice president: Ellen Park, Secretary: Jane Farero, and Treasurer: Spencer Lawrence. Motion by Theresa Lukach to close the nominations. Seconded by Gloria Gubbles. Motion passed by voice vote. Motion by Ed Brozak to have the secretary cast a unanimous vote for the slate of officers. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Jane Farero to grant Director Maxwell two vacation days in September, the dates to be determined by when vacated positions are filled. Seconded by Ellen Park. Motion passed by voice vote.

Annual Trustees Workshop was rescheduled to Saturday, September 29, from 9 to 12.

There being no other business, the meeting was adjourned at 5:58.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary