

STREATOR PUBLIC LIBRARY

Board Minutes

August 18, 2015

Vice President Dave Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jim Blalock, Jane Farero, Jane Hart, Gloria Gubbels, Spencer Lawrence, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell. Board member Brian Kmetz was absent.

SECRETARY'S REPORT

Secretary Jane Farero presented the minutes of the July board meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Ellen Park. Motion passed by voice vote.

The minutes of the July 29, 2015 special meeting were presented. Motion by Jane Hart to accept the minutes. Seconded by Gloria Gubbels. Motion passed by voice vote.

The minutes of the August 12, 2015 special meeting were presented. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Jim Blalock. Motion passed by voice vote.

FINANCIAL REPORTS

Treasurer Jim Blalock presented the monthly treasurer's report. Motion by Theresa Lukach to accept the report as presented. Seconded by Ellen Park. Motion passed by voice vote. No bills were presented for payment.

CORRESPONDENCE

The library received a final payment of \$1,967.08 from the Digital Divide Grant. The library has met all the necessary requirements and grant is complete.

LIBRARY DIRECTOR'S REPORT

The motherboard on the alarm system has failed. Ficek is ordering replacement parts. The cost will be \$831 plus labor.

Director Maxwell will be scheduling the annual cross-connection control device inspection. The cost of the three valve inspection and testing will be \$125 per valve.

Friends of the Library will be painting the cement planter in front of the library.

Director Maxwell is planning to attend the ILA Conference in Peoria in October.

Otis has been contacted concerning the issue with the elevator doors. Parts were to be ordered in June. To date no work has been done to correct the problem.

The railing on the front steps has been prepped for painting as soon as weather permits. Radiators are in the process of being prepped for painting.

Sabrina Oberholtzer-Schultz has been hired as the library page. She and Melissa Badger have completed drug screening and background checks.

The library staff will have an in-service day on Saturday, September 12. AMT will be doing training on the defibrillator and CPR. The library will close for half a day.

The Summer Reading Program saw an increase in registration as well as a higher completion rate.

This school year, Streator High School students are using Chrome Books for much of their homework. These digital notebooks require internet access. If there is an increased demand for internet services, Director Maxwell would like the board to reconsider making Wi Fi access available 24 hours a day.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

The Finance Committee recommended the library establish a separate savings account for monetary gifts and bequests to the library. It was also recommended the Baker and Ramsay bequests be placed in this account.

The Finance Committee recommended the bid on landscaping the library grounds from Sedlock's Three Trees be accepted.

UNFINISHED BUSINESS

A meeting will be arranged to review the gift agreement from the Soderstrom Foundation, concerning the renovation of the second floor meeting room. Director Maxwell will contact Dr. Soderstrom to establish a date for a meeting.

Motion by Spencer Lawrence to establish a separate savings account for monetary gifts and bequests to the library. Seconded by Gloria Gubbels. Motion passed by voice vote.

Motion by Spencer Lawrence to move the Baker and Ramza bequests to the new savings account. Seconded by Ellen Park. Motion passed by voice vote.

Motion by Spencer Lawrence to accept the landscaping plan from Sedlock's Three Tree. Seconded by Gloria Gubbels. Motion passed by voice vote.

NEW BUSINESS.

The board reviewed the policy on long distance attendance at board meetings and committee meetings under the open meetings act. Motion by Spencer Lawrence to establish a policy to allow members to participate in board meetings and committee meetings in accordance with the open meetings act. Seconded by Gloria Gubbels. Motion passed by voice vote.

Director Maxwell expressed concern about the use of medical marijuana and the required drug test for employment at the library. More information is needed before any policy is established.

A reminder – in September the monthly meeting of the library board will return to the regular schedule. Meetings will be on the third Monday of the month at 6 p.m.

There being no other business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary