

STREATOR PUBLIC LIBRARY

Board Minutes

August 15, 2017

Vice president Dave Reed called the August meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Spencer Lawrence, Theresa Lukach, Ellen Park, Dave Reed and Gary Wheeler and Library Director Cynthia Maxwell.

Board member Brian Kmetz was absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the July meeting. Motion by Ed Brozak to accept the minutes as presented. Seconded by Ellen Park. Motion passed by voice vote.

FINANCIAL REPORTS

Treasurer Spencer Lawrence presented the monthly treasurer's report. Motion by Theresa Lukach to accept the report as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

It was decided to change the format of the monthly treasurer's report.

No bills were presented for payment.

CORRESPONDENCE

The secretary read thank you notes from Jane Hart and Jim Blalock.

LIBRARY DIRECTOR'S REPORT

Director Maxwell attended the ALA webinar on July 25, 2017.

The library experienced some backflow from the city sewer into the basement. The city has been contacted about this issue. Melvin Plumbing has added additional pipe height at the backflow valve to help prevent this from happening in the future. Cost for this repair was \$65.

Using the ALA form letter, Director Maxwell wrote Congress to support Net Neutrality.

Director Maxwell helped the Lostant Public Library with creating and using Facebook for their library.

Director Maxwell attended the PrairieCat Delegates Quarterly Meeting on July 26, 2017.

Brooke Melvin, a senior at Streator High School, is the new library page.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Building and Grounds reported that the work on the basement entrance and sidewalk has been completed. The \$12,050 for the work will come from the Mary Ramsey Fund. Ed Brozak will explore the cost to replace the old railing around that entrance.

UNFINISHED BUSINESS

Architect Natalie Clemens has been to the library to obtain some needed papers. She informed Director Maxwell that they are looking into adding a roof air conditioner to the project plans.

The library is still waiting to hear from the city's insurance company on the cost of Officers and Director Insurance.

NEW BUSINESS

The board reviewed the information for a library sign provided by Designs & Signs by Anderson. Cost varies but could be as high as \$16,000. Motion by Ellen Park to authorize Director Maxwell to post on the library's website that a fund is being established to cover the cost of a library sign. Seconded by Gloria Gubbels. Motion passed by voice vote.

Motion by Ed Brozak to name the north second floor room the Ralph Plumb Room. Seconded by Spencer Lawrence. Motion passed by voice vote.

Motion by Gloria Gubbels to accept a very large donation specifically for the renovation of the first floor children's room. Seconded by Ellen Park. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary