

STREATOR PUBLIC LIBRARY

Board Minutes
January 15, 2019

President David Reed called the regular meeting of the Streator Public Library Board of Directors to order at 4:30 p.m.

Present were Jane Farero, Gloria Gubbels, Theresa Lukach, Ellen Park, Dave Reed, Ellen Vogel and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Ed Brozak and Spencer Lawrence were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the December 18, 2018 budget review meeting and the minutes of the regular December 18, 2018 meeting. Motion by Ellen Vogel to accept the minutes of both meetings as presented. Seconded by Ellen Park. Motion passed by voice vote.

FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

Theresa Lukach of the Finance Committee reported at this time the Endres Endowment is valued at \$93,186.43.

Theresa Lukach reported that a donation of \$5,000 has been made to the library. The donor wishes the money be used for technology and the completion of the fund for the carpeting of the Colonel Plumb Room.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

The Per Capita Grant and FY2017 Expenditure Report has been received and accepted.

The Interlibrary Loan Survey has been submitted.

The annual library certification has been completed and submitted.

A basement window was vandalized. The damage has been repaired.

The December 15, 2018 In-Service Day included Reference Services training for the library staff. The monthly staff meeting was held following the training program.

A suspicious patron was reported to the police. The individual has been in numerous trespassing incidents in town.

Brian Kmetz's name has been added to the trustee's plaque.

PRESIDENT'S REPORT

President Reed along with Spencer Lawrence met with City Manager Scot Wrighton to review options on the library's bond payment for the 2010 addition.

President Reed has met with Dr. Soderstrum on the renovation of the meeting room. It is hoped that work can begin on the room by the end of January. Before the project can move forward a check for asbestos and lead paint must be completed. Director Maxwell has contacted

Lite Construction for the report done when the addition was constructed in 2010 since she cannot find any information about these tests in the library's files.

President Reed presented information on digitalizing our newspaper collection.

COMMITTEE REPORTS

There were no committee reports presented.

UNFINISHED BUSINESS

Director Maxwell has completed the necessary work sheets on the liability and property insurance for Ramza Insurance. As soon as Ramza Insurance hears from the insurance providers, a meeting will be arranged to review the library's options.

Director Maxwell is to research other security options available pertaining to the library's Wi Fi. She will present her findings to the board at the February meeting.

NEW BUSINESS

Treasurer Spencer Lawrence has outlined the transfer of 2 CDs that will come due in late January. At that time both will be transferred to Streator National Bank to the library's savings account.

Director Maxwell is looking into doing more to secure the basement windows from vandals. A possible option is the use of wire mesh to cover the windows.

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary