

STREATOR PUBLIC LIBRARY
Board Minutes
July 18, 2017

President Brian Kmetz called the July meeting of the Streator Public Library Board of Trustees to order at 6:05 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Brian Kmetz, Spencer Lawrence, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell. Gary Wheeler was sworn in as a new board member.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the June meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Dave Reed. Motion passed by voice vote.

FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Dave Reed to accept the report as presented. Seconded by Theresa Lukach. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

Director Maxwell attended the ALA Conference on June 23, 2017.

The main floor door to the stairwell has been repaired.

There is now a self-serve shelf for HOLDS. Patrons can check to see if books they have requested are available for check out.

Director Maxwell was able to obtain an optelec viewer from the Wilmette Public Library. Patrons with vision problems can use the machine to enlarge the print of most articles and books.

Melissa Badger and Madison Geske are now certified by PrairieCat to barcode.

Director Maxwell voiced some concerns with the yard work being done at the library. It was suggested that the dates that work has been done be included with the vender monthly statement.

PRESIDENT'S REPORT

There was no report from the president.

COMMITTEE REPORTS

Building and Grounds committee member Gloria Gubbels presented an example of her recommendation for the lettering on the granite book to be placed in the library's landscape.

STREATOR PUBLIC LIBRARY would appear on the face of the book with A. CARNEGIE on the book's spine. Motion by Ed Brozak to accept the recommendation for the book's lettering. Seconded by Gloria Gubbels. Motion passed by voice vote.

Building and Grounds committee member Ed Brozak presented three bids for cement work on the stairs and basement entry on the north side of the building.

Streator Masonry	\$14,419.50
Custom Concrete	\$15,260.00
Vietti Concrete	\$12,050.00

Motion by Dave Reed to accept the Vietti Concrete bid for \$12,050; the money for the repairs to come from the Ramsey Fund. Seconded by Spencer Lawrence. Motion passed by voice vote.

UNFINISHED BUSINESS

Motion by Spencer Lawrence to accept the meeting room finishes recommended by architect Natalie Clemens. Seconded by Ellen Park. Motion passed by voice vote.

President Kmetz appointed Ed Brozak to act as board liaison to architect Natalie Clemens for the duration of the renovation project.

Ed Brozak informed the board that there is a strong possibility that Officers and Director Insurance can be obtained through the city with a less expensive premium than the library can obtain from our insurance carrier. Director Maxwell is in the process of supplying the city with all the necessary information to establish a premium. The matter was tabled until the August board meeting.

NEW BUSINESS

Board member Theresa Lukach presented the following slate of officers:

President Brian Kmetz

Vice president Dave Reed

Secretary Jane Wreith Farero

Treasurer Spencer Lawrence (replacing retired board member Jim Blalock)

There were no nominations from the floor. Motion by Ellen Park to accept the slate as presented. Seconded by Dave Reed. Motion passed by voice vote.

On August 2, 2017 at 5 p.m. a brain storming session on fund raising will be held at the library.

Motion by Theresa Lukach to accept and sign the TIF INTERGOVERNMENTAL COOPERATION AGREEMENT with the City of Streator. Seconded by Ellen Park. Motion passed by voice vote.

Motion by Ellen Park to grant Director Maxwell's request for vacation time August 7, 2017 through August 11, 2017. Seconded by Ed Brozak. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary