

STREATOR PUBLIC LIBRARY

Board Minutes

June 16, 2015

Vice president Dave Reed called the June meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Jane Hart, Theresa Lukach, Ellen Park and Dave Reed and Library Director Cynthia Maxwell.

Board members Jim Blalock, Gloria Gubbels, Spencer Lawrence and Brian Kmetz were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the April board meeting. Motion by Jane Hart to accept the minutes as presented. Seconded by Ellen Park. Motion passed by voice vote.

FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Ellen Park. Motion passed by voice vote.

No outstanding bills were presented for payment.

CORRESPONDENCE

Director Cynthia Maxwell announced that the library has received a \$63,500 donation from the Mary G. Ramsay estate.

LIBRARY DIRECTOR'S REPORT

Director Cynthia Maxwell informed the board that the library has received approval of E-rate for this fiscal year in the amount of \$855. The library also received two mini grants from the Illinois Humanities Council for summer programs.

Director Maxwell is working on the annual state report which is due June 30, 2015.

Otis has repaired the problem with the elevator.

Director Maxwell has visited Northlawn, Kimes and Sherman schools to promote the summer reading program. Flyers about the program were distributed at Centennial School.

Thirty seven people were present when Darth Vader visited the library to kick off the summer reading program. Enrollment for the summer reading program is up.

A number of teens have volunteered to help at the library over the summer.

Mark Cole would like to do a second application of weed and feed to the library grounds.

Melissa Jones has accepted a full time position in Chicago; her final day will be June 26. Sarah Myers has been promoted to head of information services. Library page Bridget Parr will be leaving for college in mid-August. Director Maxwell will advertise both positions at the library and in the local newspaper.

PRESIDENT'S REPORT

There was no president's report.

COMMITTEE REPORTS

Building and Grounds Committee member Theresa Lukach reported that Bill Sedlock will be replanting a portion of the planter located by the rear entrance to the library.

UNFINISHED BUSINESS

The library is waiting to hear from architect Natalie Clemens on the meeting room project.

The board was reminded of the annual Library Board Trustees Workshop on June 27, 2015 at 9 a.m.

NEW BUSINESS

Director Maxwell requested authorization to replace a staff computer. The present staff computer would be used to replace a faulty patron computer. Director Maxwell would like to purchase two additional Star receipt printers thereby allowing staff to check out at any of the four charge desk computers. Printers would cost approximately \$200 each. The library board authorized the purchases requested.

Director Maxwell suggested that Sarah Myers receive an increase in pay due to the added responsibilities of her new position. Motion by Ellen Park to increase Sarah Myers hourly rate of pay to \$8.75. Seconded by Jane Hart. Motion passed by voice vote.

Director Maxwell suggested that the library pay the monthly Medicare Premium of Social Security for staff members Rose Ann Negray and Alex Cole. Monthly cost is \$104 per month per staff member. Motion by Ellen Park to pay monthly Medicare premiums for Rose Ann Negray and Alex Cole. Seconded by Theresa Lukach. Motion passed by voice vote.

Director Maxwell requested vacation time August 4, 2014 to August 7, 2015. Motion by Ellen Park to grant Director Maxwell vacation time August 4, 2015 to August 7, 2015. Seconded by Jane Hart. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary