

STREATOR PUBLIC LIBRARY
Board Minutes
June 19, 2018

Board President Brian Kmetz called the June meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Brian Kmetz, Spencer Lawrence, Theresa Lukach, Ellen Park, Dave Reed, and Gary Wheeler and Library Director Cynthia Maxwell.

GUEST

Tim Armstrong presented the board an update on the financial health of the Endres Endowment Fund.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the May meeting. Motion by Ed Brozak to accept the minutes as presented. Seconded by Ellen Park. Motion passed by voice vote.

FINANCIAL REPORT

Treasurer Spencer Lawrence presented the monthly treasurer's report. Motion by Dave Reed to accept the report as presented. Seconded by Theresa Lukach. Motion passed by voice vote.

The Endres Endowment Fund is currently \$95,470.90.

Director Maxwell reminded the board that a bond payment is due in June.

COSRRSPONDENCE

A note from Alex Cole thanking the board for their gift to her on her retirement was read.

LIBRARY DIRECTOR'S REPORT

Through RAILS, the library has been able to add BiblioBoard to our website.

Director Maxwell has requested a quote for laminate flooring for the east and west sides of the charge desk from Dick's Flooring.

The insurance company has denied our claim for roof damage. They recommend repairing the leaks around the air conditioning unit and replacing the roof.

Dan Bostrom from RAILS has suggested that we join their Grant Funded Management Service. According to Management representative Christopher Schneider, the library would be able to call their legal services call center nine times a year plus they offer training opportunities and other services. Cost to be part of this program would be \$300 a year. Director Maxwell will send a link to board members so they may obtain more information on the program.

All staff members have name badges and are to wear them while working.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

There were no committee reports presented.

UNFINISHED BUSINESS

Natalie Clemens has informed Director Maxwell that some of the bids on the meeting room work came in too high so they are reopening the bids for those areas.

The bike rack has been completed.

The Children's Room Renovation is almost complete. There is a problem with the cap pieces for the shelves that Director Maxwell is looking into.

Motion by Gary Wheeler to approve the Weddings in the Library Policies presented by the Policy Committee. Seconded by Spencer Lawrence. Motion passed by voice vote.

NEW BUSINESS

We do not know when the parking lot will be restriped.

Director Maxwell informed the board that many individuals are questioning the requirement of supplying a reference to obtain a library card. Motion by Spencer Lawrence to remove the requirement of supplying a reference to obtain a library card and instead to request a contact person that the library could use if they have trouble contacting the card holder. Seconded by Ed Brozak. Motion passed by voice vote.

There being no other business, the meeting adjourned at 5:45 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary