

STREATOR PUBLIC LIBRARY

Board Minutes
March 20, 2017

Vice President Dave Reed called the March meeting of the Streator Public Library Board of Trustees to order at 6 p.m.

Present were board members Jim Blalock, Jane Farero, Gloria Gubbels, Theresa Lukach, Ellen Park, and Dave Reed and Library Director Cynthia Maxwell.

Board members Ed Brozak, Brian Kmetz, and Spencer Lawrence were absent.

SECRETARY'S REPORT

Board Secretary Jane Farero presented the minutes of the February meeting. Motion by Jim Blalock to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

FINANCIAL REPORT

Treasurer Jim Blalock presented the monthly treasurer's report. Motion by Jane Farero to accept the report as presented. Seconded by Theresa Lukach. Motion passed by voice vote.

Treasurer Jim Blalock has transferred \$60,000 from our investments to the library checking account.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

EMTs were called to the library for a patron who had blacked out. The individual was transported to the hospital.

A library security camera observed a patron taking money from the cash drawer. The police were notified and the individual was apprehended. Drawers are to be locked at all times in the future.

The IPLAR report has been submitted.

Director Maxwell will be attending the Prairie Cat Strategic Planning Focus Group meeting on March 28.

The annual Interlibrary Loan Survey has been completed and submitted to the state.

PRESIDENT'S REPORT

There was no report presented.

COMMITTEE REPORTS

Theresa Lukach of the Finance Committee reported that the Endres Endowment is \$94,798.08.

Gloria Gubbels and Dave Reed of the Building and Grounds Committee presented suggested wording for the "Book" to be placed on the library grounds. Motion by Theresa Lukach to accept the suggested wording for the "Book". Seconded by Ellen Park. Motion passed by voice vote.

UNFINISHED BUSINESS

As of tonight's meeting, the Meeting Room Renovation Committee has not heard from the Soderstrom Foundation.

Theresa Lukach reported that the cleaning crew from Streator Unlimited will be getting a quote on a new vacuum for the library. Director Maxwell is placing the sign in sheet for the cleaning person in the custodian's closet. She presented the board with a copy of Brian Maxwell's work hours.

Two staff members are continuing the cleanup in the basement.

Theresa Lukach of the Finance Committee reviewed the bond repayment schedule and the library's certificates of deposit. At this time, the board plans to continue repayment as it is scheduled.

NEW BUSINESS

Motion by Ellen Park to keep non-resident subscription fees of \$36 per year for a family and \$12 per year for a student the same for 2017. Seconded by Gloria Gubbels. Motion passed by voice vote.

There being no other business, the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary