

STREATOR PUBLIC LIBRARY

Board Minutes

October 19, 2015

President Brian Kmetz called the October meeting of the Streator Public Library Board of Trustees to order at 5 p.m.

Present were board trustees Jim Blalock, Jane Farero, Jane Hart, Gloria Gubbels, Brian Kmetz, Spencer Lawrence, Theresa Lukach, and Dave Reed and Library Director Cynthia Maxwell. Board member Ellen Park was absent.

SECRETARY'S REPORT

Secretary Jane Farero presented the minutes of the September meeting. Motion by Spencer Lawrence to accept the minutes as presented. Seconded by Theresa Lukach. Motion passed by voice vote.

FINANCIAL REPORTS

Treasurer Jim Blalock presented the monthly treasurer's report. Motion by Theresa Lukach to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence reported.

LIBRARY DIRECTOR'S REPORT

Background checks for Melissa Badger and Sabrina Oberholtz have been completed.

Director Maxwell has ordered new operating systems for the computers experiencing problems. The systems were purchased from TechSoup at a cost of \$9 each. She will install them as soon as they arrive.

Director Maxwell will be attending a meeting on the Freedom of Information Act at the LaSalle Public Library.

On October 23, 2015, Director Maxwell will be attending the annual ILA Conference in Peoria.

Director Maxwell and staff member Sarah Meyers attended an E-Read Illinois seminar on October 19. The cost to the library to access the E-Read data base is \$405.

Melvin's Plumbing has been contacted to turn on the boiler. Custodian Brain Maxwell has been working on library maintenance.

The library has received a refund of \$1,695.75 from Proquest. The refund is for money the library has paid for microfilm that the company is unable to supply.

The library staff has completed first-aid and CPR/ADE training on October 3, 2015. Everyone completing the training has been certified.

Director Maxwell is waiting for the LaSalle county property assessments to complete the paperwork for the annual tax levies.

Director Maxwell informed the board that the library's reader printers are so old that it is becoming difficult and costly to repair them. Other replacement options available are very expensive. Director Maxwell will investigate some options at the ILA Conference.

EXECUTIVE SESSION

Motion by Jane Hart to move to executive session to discuss personnel. Seconded by Dave Reed. Motion passed by voice vote.

The board moved to executive session at 5:25 p.m.

Motion by Spencer Lawrence to return to regular session. Seconded by Gloria Gubbels. Motion passed by voice vote.

The board returned to regular session at 7:24 p.m.

PRESIDENT'S REPORT

There was no president's report.

COMMITTEE REPORTS

There were no reports from committees.

UNFINISHED BUSINESS

There is no new information on the renovation of the meeting room.

Discussion of background checks and drug tests for prospective employees was tabled until the November meeting.

NEW BUSINESS

Board approval of the termination of an employee was granted.

The board instructed President Brian Kmetz to write to Dr. Carl Soderstrom that the present gift agreement could not be signed by the October 31, 2015 date requested by Dr. Soderstrom.

There being no other business, the meeting adjourned at 7:46 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary